

Government of the people's Republic of Bangladesh
Ministry of Public Administration
Secretariat Section
www.mopa.gov.bd

No-05.00.000.122.00.013.11-54

Date- 25.02.2019

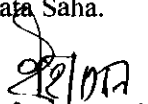
To
Chief Accounts Officer
Ministry of Public Administration
22, Purana Paltan, Dhaka.

The Undersigned is directed to convey the Government's approval to the following officers for participating in the Overseas Exposure Visit to observe the different Welfare Programmes and Activities regarding Government Employees taken by the Government of Australia and Malaysia from 24th March to 01st April 2019 or nearest possible time.

S. No	Name of participants and ID	Designation	Place of Posting
01	Mr. Satya Brata Saha (4747) & Head of the Delegation	Director General (Secretary Incharge to the govt)	Bangladesh Employees Welfare Board.
02	Mr. Dulal Krishna Saha (5440)	Additional Secretary (Admin Wing).	Ministry of Public Administration.
03	Mr.Md.Abdullah Hokkany (15011)	PS to Director General & Senior Assistant Secretary	Bangladesh Employees Welfare Board.
04	Mr. Md. Shariful Islam	Assistant Director (Admin)	Bangladesh Employees Welfare Board.

Terms & Conditions:

- a) They will start their journey for Australia and Malaysia on a convenient date near to 24th March 2019.
- b) The period of this visit and the time spent for travel and transit will be treated as on duty.
- c) They will draw their pay and allowances in local currency.
- d) All expenses of the said Exposure Visit will be borne from the budget (Code no 32411101) of financial year 2018-2019 of the Bangladesh Employees Welfare Board .
- e) They will not be allowed to stay abroad more than the approved period.
- f) They will have to submit report on the visit to the the Secretariat Section MOPA within 15(fifteen) days after their return from the visit.
- g) Mr. Satya Brata Saha (4747),Head of the 1st Delegation and Director General of Bangladesh Welfare Board will be accompanied by his wife Mrs. Mukti Saha and daughter Bishakha Joyeeta Saha.All expenses of Mrs. Mukti Saha and Bishakha Joyeeta Saha will be borne by Mr. Satya Brata Saha.
- h) This order issued with the approval of the competent authority.


25.02.19
(Naïma Hossain)
Deputy Secretary
phone- 9549621
e-mail: adminsec@mopa.gov.bd


P.T.O.

Copy for kind information and necessary action (not according to seniority)

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka,
02. Principle Secretary to the prime Minister, prime Minister's office, Dhaka.
03. Senior Secretary -----Ministry/Division.
04. Secretary -----Ministry/Division.
05. Director General (Secretary Incharge to the govt) Bangladesh Employees Welfare Board.
06. H.E. High Commissioner of Malaysia , High commission of Malaysia in Bangladesh, House no-19, Road no-06, Baridhara, Dhaka
07. H.E. High Commissioner of Australia, High commission of Australia in Bangladesh, 184, Gulshan Avenue, Gulshan-2, Dhaka.
08. Director General, Immigration and passport, Dhaka.
09. Director General (Consular) Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Accounts Officer, Ministry of Public Administration Bangladesh Employees Welfare Board, Dhaka.
12. Mr -----.

Copy for kind information :

01. Additional Secretary(Admin), Ministry of public Administration.
02. PS to Hon'ble Minister of State, Ministry of Public Administration.
03. PS to Secretary, Ministry of Public Administration.
04. Senior System Analyst, Ministry of Public Administration (with request to publish in the MOPA website)
05. Office Copy.


25.02.19
(Naima Hossain)
Deputy Secretary
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