

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Development Section  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No. 05.00.000.107.14.002.17(P-2)-186

Dated: 26.08.2018

To : Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers to participate in the Short training Course titled "Performance Management in Public Sector Organizations" to be held at central Queensland University, Melbourne, Australia, During 10 September, 2018 to 30 September, 2018 or nearest possible date under the "Capacity Enhancement of the Core Courses of BPATC". The following officers will participate instead of Mr. Md Habibur Rahman (5564), Joint Secretary, Finance Division, Ministry of Finance, and Ms. Suhana Islam (16950), Deputy Director (Senior Assistant Secretary), BPATC, Savar, Dhaka, as nominated earlier Vide Government Order No. 05.00.000.107.14.002.17(P-2)-146 Dated 10.07.2018. The terms and conditions of the said tour are described in the para 2.

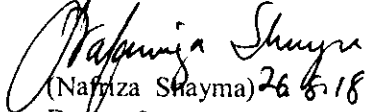
Particulars of the participant/member for The Short Course

Sl. No	Name & ID	Designation	Office Address
01.	Mr. A.T.M Siddiquir Rahman (5711)	Joint Secretary	Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
02.	Mr. Mohammad Razibul Islam (15169)	Deputy director	BPATC, Savar, Dhaka.

**2.0 Terms and conditions:**

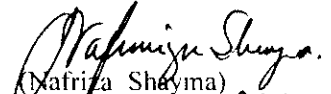
- All the expenses including air-transport, transit, accommodation & daily subsistence allowance will be borne from the fund of the "Capacity Enhancement of the Core Courses of BPATC Project";
- They will start their journey for the Australia at a convenient date 10 September, 2018 to 30 September, 2018 and will leave the Australia at a convenient date near to 30 September 2018. The course duration will be 21 (Twenty one) days excluding journey time;
- They will draw all parts of their pays and allowances in local currency. No part of it should be drawn in foreign currency;
- They will not be allowed to stay abroad for more than the approved period;
- The total period of this Course and the time spent for travel and transit will be treated as on duty;
- After Completion of the training they will have to submit a report to the development branch of the Ministry of Public Administration as well as to the project office.

3.0 This Government Order (G.O.) has been issued in the public interest and with the approval of the competent authority.

  
(Nazma Shayma) 26.8.18  
Deputy Secretary  
Phone.9546103  
[dev@mopa.gov.bd](mailto:dev@mopa.gov.bd)

**Copy for the information and necessary action to (not according to seniority):**

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
02. Principal Secretary, Prime Minister's office, Dhaka.
03. Rector, BPATC, Savar, Dhaka.
04. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
05. H.E the High Commissioner, High Commission of Australia in Dhaka.
06. H.E the High Commissioner, High Commission of Bangladesh in Canberra Australia.
07. Additional Secretary, Ministry of Public Administration, Dhaka.
08. Additional Secretary (all), Ministry of Public Administration, Dhaka.
09. Mr/Ms-----
10. Project Director, Capacity Enhancement of the Core Courses of BPATC, BPATC Savar, Dhaka
11. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
12. Private Secretary to the Hon'ble Minister, Ministry of Public Administration, Dhaka
13. Director, Consular, Ministry of Foreign Affairs (With request to issue a Note verbal).
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Senior System Analyst, PACC, Ministry of Public Administration, Dhaka (Request for publishing at the MoPA website)
16. Protocol Officer, Ministry of Public Administration, Dhaka.

  
(Nafizah Shayma)  
Deputy Secretary 26.8.18