

(To be substituted by the same number and date)  
 Government of the People's Republic of Bangladesh  
 Ministry of Public Administration  
 Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.202.00.028.17-03

Date: 02/01/2018

To : Chief Accounts Officer  
 Ministry of Public Administration  
 22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the exposure visit to be held at the Asian Institute of Technology (AIT), Thailand from 14/01/2018 to 20/01/2018 or nearer date as part of overseas exposure visit of 15<sup>th</sup> Policy, Planning and Management Course (PPMC) of BPATC under the terms and conditions described in para- 02:

**Course Management**

Sl. No.	ID No.	Name	Designation	Place of posting
1.	1171	Dr. M Aslam Alam	Rector (Senior Secretary)	BPATC, Savar, Dhaka
2.	3716	Mr. Md. Abdul Hakim	Additional Secretary	Ministry of Public Administration
3.	3538	Dr. Muhammad Abu Yusuf	MDS (Joint Secretary)	BPATC, Savar, Dhaka
4.	5785	Mr. A F M Hayatullah	PS to The Hon'ble Minister (Joint Secretary)	Ministry of Public Administration

**Participants**


Sl No.	ID No.	Name	Designation	Place of Posting
1.	4048	Quazi A K M Mohiul Islam	OSD (Additional Secretary)	Attached to Medical Education and Family Welfare Division
2.	4509	Mr. Md. Khalilur Rahman	Member (Additional Secretary)	Space Research & Remote Sensing Organization, Dhaka
3.	4714	Mr. Md. Mizanur Rahman	Additional Secretary	Attached to Health Services Division
4.	4748	Dr. Md. Mizanur Rahman	Director General (Additional Secretary)	BARD, Comilla
5.	4766	Mr. Pranesh Ranjan Sutradhar	Additional Secretary	Attached to Ministry of Commerce
6.	4897	Mr. Sultan Mahmud	Additional Secretary	Planning Division
7.	5258	Mr. Md. Azizul Alam	Additional Secretary	Attached to Finance Division
8.	5268	Mr. Md. Habibur Rahman	Additional Secretary	Attached to Finance Division
9.	5272	Mr. Sanjoy Kumar Chowdhury	Additional Director General (Additional Secretary)	Department of Narcotics Control
10.	5295	Mr. Shib Nath Roy	Director General (Additional Secretary)	Department of Labour
11.	5350	Ms. Shamima Haque	Additional Secretary	Attached to Ministry of Disaster Management & Relief
12.	5409	Ms. Fawzia Zafreen, ndc	Additional Secretary	Attached to Planning Division
13.	7355	Mr. Md. Shah Alam	OSD (Additional Secretary)	Ministry of Public Administration
14.	7439	Mr. Golam Shafiuddin, ndc	Additional Secretary	Attached to Energy And Mineral Resources Division
15.	4633	Mr. Dipak Kanti Paul	Managing Director (Additional Secretary)	Bangladesh Climate Change Trust

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**02. Terms & Conditions:**

- a) They will start their journey for Thailand on a convenient date near to January 14, 2018;
- b) The period of this visit and the time spent for travel and transit will be treated as on duty;
- c) They will draw their pay and allowances in local currency;
- d) Under the head of training budget, the Ministry of Public Administration will bear all expenses of the said visit;
- e) Dr. M Aslam Alam, Rector (Senior Secretary), BPATC, Savar, Dhaka will be accompanied by his wife Ms. Hashrat Ahmed during the programme. All expenses of Ms. Hashrat Ahmed will be borne by Dr. M Aslam Alam, himself;
- f) They will not be allowed to stay abroad more than the approved period;
- g) They will have to submit a report on the visit to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the visit.

03. This order is issued with the approval of the competent authority.

  
Dr. Abdul Hamid  
Joint Secretar  
Phone: +880-2-9574426  
[sasft.mopa@gmail.com](mailto:sasft.mopa@gmail.com)

No.05.00.0000.202.00.028.17-03/(100)

Date: 02.01.2018

**Copy for Kind Information and Necessary Action: (not according to seniority)**

01. Cabinet Secretary, Cabinet Division, Dhaka.
02. Principal Secretary, Prime Minister's Office, Dhaka.
03. Senior Secretary,.....Ministry/Division.
04. Secretary,.....Ministry/Division.
05. Rector, BPATC, Savar, Dhaka.
06. H.E. the Ambassador, Royal Thai Embassy, 18 & 20 Madani Avenue, Baridhara, Dhaka.
07. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Bangkok, Thailand, House No- 727, Thonglor, Soi-55, Sukhumvit Road, Bangkok 10110, Thailand.
08. Director General, Immigration and Passport, Dhaka.
09. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Accounts officer, Ministry of Public Administration.
12. Mr/Ms.....

**Copy for Kind information:**

01. Additional Secretary/Additional Secretary (CPT/APD/Discipline/Administration), Ministry of Public administration.
02. Joint Secretary (Training/PACC/CR/Budget & Audit), Ministry of Public Administration.
03. PS to Hon'ble Minister, Ministry of Public Administration.
04. PS to Hon'ble Minister of State, Ministry of Public Administration.
05. PS to Senior Secretary, Ministry of Public Administration.
06. Senior Systems Analyst, PACC, Ministry of Public Administration.

  
Dr. Abdul Hamid  
Joint Secretary

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
জনপ্রশাসন মন্ত্রণালয়  
বিদেশ প্রশিক্ষণ অধিশাখা  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

নম্বর : ০৫.০০.০০০০.২০২.০০.০২৮.১৭-১৩

তারিখ : ০৯/০১/২০১৮ খ্রি.

**বিষয় : Asian Institute of Technology (AIT), Thailand-তে অনুষ্ঠেয় ১৫তম পিপিএমসি প্রশিক্ষণ কোর্সের বৈদেশিক এক্সপোজার ডিজিটে অংশগ্রহণকারী কর্মকর্তাদের ব্রিফিং।**

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, আগামী ১৪/০১/২০১৮ থেকে ২০/০১/২০১৮ তারিখ মেয়াদে থাইল্যান্ডের Asian Institute of Technology (AIT)-তে অনুষ্ঠেয় ১৫তম পিপিএমসি কোর্সের বৈদেশিক এক্সপোজার ডিজিটে অংশগ্রহণকারী কর্মকর্তাদের জন্য এক ব্রিফিং সেশন আগামী ১০/০১/২০১৮ তারিখ বুধবার বেলা ০২:৩০ টায় জনপ্রশাসন মন্ত্রণালয়ের সম্মেলন কক্ষ (ভবন নম্বর-০২, ৪র্থ তলা) বাংলাদেশ সচিবালয়, ঢাকায় অনুষ্ঠিত হবে। এ ব্রিফিং সেশনে জনপ্রশাসন মন্ত্রণালয়ের উর্ধ্বতন কর্মকর্তাসহ নিয়োক্ত কর্মকর্তাগণ উপস্থিত থাকবেন:

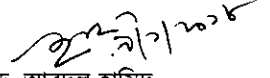
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২। উক্ত ব্রিফিং সেশনে মনোনীত কর্মকর্তাগণকে যথাসময়ে উপস্থিত থাকার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

  
ড. আবদুল হামিদ  
যুগ্মসচিব  
ফোন: ৯৫৭৪৪২৬  
[sasft.mopa@gmail.com](mailto:sasft.mopa@gmail.com)

বিতরণ:

জনাব/বেগম, .....  
.....।

**অনুলিপি : সদয় অবগতির জন্য**

- ১। অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি/প্রশাসন), জনপ্রশাসন মন্ত্রণালয়।
- ২। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
- ৩। উপসচিব, নিরাপত্তা-২ অধিশাখা, জননিরাপত্তা বিভাগ, স্বরাষ্ট্র মন্ত্রণালয় (তালিকায় উল্লিখিত কর্মকর্তাগণকে সচিবালয়ে প্রবেশানুমতির অনুরোধসহ)।
- ৪। উপসচিব, প্রশাসন-৪ অধিশাখা, জনপ্রশাসন মন্ত্রণালয় (২৫ জনের আপ্যায়নের ব্যবস্থা গ্রহণের অনুরোধসহ)।
- ৫। সিনিয়র সচিব মহোদয়ের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)।