

Annual Procurement Plan-2018-19

Appendix-c

Ministry/Division				Ministry of Public Administration(MoPA)						Project Cost(In Tk Lakh)							
Agency				(MoPA)						1968.50							
Procuring Entity Name and Code				(MoPA)						3-0701-0001							
Package No.	Description of procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in Tk.(Lakh)	Time Code for Process	Not Used in GOODS	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time To Contract Signature	Time For Completion Of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	Internet Bandwith CODE: 3211117	As per requirement of time	List Enclosed-6	Direct Contract (PPR-76g)	Joint Secretary	GOB	32.00	Planned dates Planned days Actual		Direct Purchase from BTCL as per PPR-2008							
2	Telephone /Mobile CODE: 3211120	List Enclosed	List Enclosed-7	Direct Contract (PPR-76g)	Joint Secretary	GOB	120.00	Planned dates Planned days Actual		Direct Purchase from BTCL as per PPR-2008							
3	Postal CODE: 3211119	List Enclosed	List Enclosed-5	Direct Contract (PPR-76g)	Joint Secretary	GOB	06.00	Planned dates Planned days Actual		Direct Purchase from Bangladesh Post office as per PPR-2008							
4	Refreshment CODE: 3211106	As per requirement of time	List Enclosed-2	Direct Purchase	Joint Secretary	GOB	68.00	Planned dates Planned days Actual		Direct Purchase from Bangladesh Porjoton Corporation and other Organization as per PPR-2008							
5	Cleanliness CODE:3211102	As per requirement of time	List Enclosed-1	Direct Purchase	Deputy/ Joint Secretary	GOB	7.00	Planned dates Planned days Actual		Direct Purchase by PPR-2008							
6	Labour CODE: 3211109	As per requirement of time	List Enclosed-3		Deputy Secretary	GOB	4.00	Planned dates Planned days Actual		Direct Purchase by PPR-2008							
7	Law Expenses CODE: 3211110	As per requirement of time	List Enclosed-4	Direct Purchase	Joint /ADDL Secretary	GOB	40.00	Planned dates Planned days Actual		Direct Purchase by PPR-2008							
8	Advertisement CODE: 3211125	List Enclosed	List Enclosed-8	Direct Purchase	Joint/ ADOL Secretary	GOB	85.00	Planned dates Planned days Actual		Direct Purchase by PPR-2008							
9	Books and Journals CODE: 3211127	List is yet to be prepared	List Enclosed-9	OTM/ RFQ	Joint Secretary	GOB	22.00	Planned dates Planned days Actual		Direct Purchase by PPR-2008							
10	Transport Fuel (Petrol/Octane/ CNG/ Diesel CODE: 3243101	List Enclosed	List Enclosed-10	Direct Purchase (Meghna Petroleum)	Joint/ ADDL Secretary	GOB	220.00	Planned dates Planned days Actual		Direct Purchase from Government renowned Organization as per PPR-2008 76g							




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Item No	Description	List Enclosed	List Enclosed	OTM (Framework)	Joint Secretary	GOB	73.30	Planned dates										
								Before 29 Nov 2018	18, Dec 2018	21, Dec 2018	28 Dec .2018	28 Dec .2018	26 Jan 2019	20 Jan,2019	28			
12	Computer Accessories CODE: 3255101	List Enclosed	List Enclosed-11	OTM (Framework)	Joint Secretary	GOB	73.30	Planned dates	Before 29 Nov 2018	18, Dec 2018	21, Dec 2018	28 Dec .2018	28 Dec .2018	26 Jan 2019	20 Jan,2019	28		
								Planned days	0	14	14	7	7	14	14			
								Actual										
13	Printing & Binding CODE: 3255102	List Enclosed	List Enclosed-12	Direct Contract (PPR-76g)/OTM /RFQ	Joint Secretary	GOB	35.00	Planned dates	Before 05 Dec 2018	20, Dec 2018	23, Dec 2018	30 Dec .2018	30 Dec .2018	27 Jan 2019	27 Jan,2019	74		
								Planned days	0	21	22	26	34	54	74	74		
								Actual										
14	Stationery Goods & Miscellaneous CODE: 3255105	List Enclosed	List Enclosed-13	OTM /RFQ	Joint Secretary	GOB	72.00	Planned dates	Before 29 Nov 2018	18, Dec 2018	21, Dec 2018	28 Dec .2018	28 Dec .2018	25 Jan 2019	25 Jan,2019	28		
								Planned days	0	14	14	7	7	14	14	28		
								Actual										
15	Usable Goods & Miscellaneous CODE: 3256103	List Enclosed	List Enclosed-14	OTM /RFQ	Joint Secretary	GOB	40.00	Planned dates	Before 05 Dec 2018	20, Dec 2018	23, Dec 2018	30 Dec .2018	30 Dec .2018	27 Jan 2019	27 Jan,2019	270		
								Planned days	0	14	14	7	7	28	74	270		
								Actual										
16	Satellite- CODE:3211124	As per requirement	List Enclosed-15	Direct Purchase	Deputy/ Joint Secretary	GOB	6.00	Planned dates	Direct Purchase by PPR-2008									
								Planned days										
								Actual										
17	Liveries CODE: 3256106	List Enclosed	List Enclosed-16	OTM/ RFQ	Joint Secretary	GOB	10.00	Planned dates	Before 05 Dec 2018	20, Dec 2018	23, Dec 2018	30 Dec .2018	30 Dec .2018	27 Jan 2019	27 Jan,2019	74		
								Planned days	0	21	22	26	34	54	74	74		
								Actual										
18	Festival festivities CODE: 3257301	Jonoproshason Podok & 15 August	List Enclosed-17	Direct Contract (PPR-76g)/OTM /RFQ	Joint Secretary /ADDL Secretary	GOB	180.00	Planned dates	Before 29 Nov 2018	18, Dec 2018	21, Dec 2018	28 Dec .2018	28 Dec .2018	26 Jan 2019	20 Jan,2019			
								Planned days	0	14	14	7	7	14	14			
								Actual										
19	Vehicle Repair CODE:3258101	List Enclosed	List Enclosed-18	Direct Contract (PPR-76g)/ RFQ/OTM	Joint Secretary	GOB	120.00	Planned dates	Before 05 Dec 2018	20, Dec 2018	23, Dec 2018	30 Dec .2018	30 Dec .2018	27 Jan 2019	27 Jan,2019	270		
								Planned days	0	14	14	7	7	28	74	270		
								Actual										
20	Furniture Repair CODE: 3258102	List Enclosed	List Enclosed-19	RFQ/ Direct		GOB	8.00	Planned dates	Before 29 Nov 2018	18, Dec 2018	21, Dec 2018	28 Dec .2018	28 Dec .2018	26 Jan 2019	20 Jan,2019	28		
								Planned days	0	14	14	7	7	14	14	28		
								Actual										
21	Repair of cdmputer CODE: 3258103	List Enclosed	List Enclosed-20	RFQ/ Direct	Joint Secretary/ Deputy Secretary	GOB	10.00	Planned dates	Before 05 Dec 2018	20, Dec 2018	23, Dec 2018	30 Dec .2018	30 Dec .2018	27 Jan 2019	27 Jan,2019	270		
								Planned days	0	14	14	7	7	28	74	270		
								Actual										
22	Repair of Verious Office Equipment CODE: 3258105	List Enclosed	List Enclosed-21	RFQ/ Direct	Joint Secretary/ Deputy Secretary	GOB	80.00	Planned dates	-----	-----	-----	-----	-----	-----	-----	-----		
								Planned days	-----	-----	-----	-----	-----	-----	-----	-----		
								Actual										
23	Repair of telecommunications Equipment CODE:3258126	List Enclosed	List Enclosed-22	RFQ/ Direct	Joint Secretary/ Deputy Secretary	GOB	80.00	Planned dates	Before 05 Dec 2018	20, Dec 2018	23, Dec 2018	30 Dec .2018	30 Dec .2018	27 Jan 2019	27 Jan,2019	270		
								Planned days	0	14	14	7	7	28	74	270		
								Actual										
24	Repair of non-residential buildings CODE:3258107	List Enclosed	List Enclosed-23	RFQ/ Direct	Joint Secretary/ Deputy Secretary	GOB	60.00	Planned dates	As per PPR-2008									
								Planned days										
								Actual										
25	Computer & Machinery CODE:4112202	List Enclosed	List Enclosed-24	OTM	Joint Secretary	GOB	361.00	Planned dates	Before 29 Nov 2018	18, Dec 2018	21, Dec 2018	21 Dec .2018	28 Dec 2018	25 Jan 2019	25 Jan,2019	278		
								Planned days	0	14	14	7	7	28	74	278		
								Actual										
26	Telecommunications Equipment CODE:4112204	List Enclosed	List Enclosed-25	OTM	Joint Secretary	GOB	10.00	Planned dates	Before 05 Dec 2018	20, Dec 2018	23, Dec 2018	30 Dec 2018	30 Dec 2018	27 Jan 2019	27 Jan,2019	21		
								Planned days	0	14	14	7	7	14	14	21		
								Actual										

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Sl No	Vehicle CODE: 4112101	List Enclosed	List Enclosed-26	OTM	Secretary	GOB	180.00	Planned days	Before 20 Jan 2019	04 Feb 2019	07 Feb 2019	14 Feb 2019	21 Feb 2019	21 March 2019	21 March 2019	90
								Actual	0	14	14	7	7	28	74	
27	Electrical Equipment CODE:4112303	List Enclosed	List Enclosed-27	OTM	Joint Secretary	GOB	233.00	Planned dates	Before 20 Jan 2019	04 Feb 2019	07 Feb 2019	14 Feb 2019	21 Feb 2019	21 March 2019	21 March 2019	270
								Planned days	0	14	14	7	7	28	74	
								Actual								
28	Office Equipment CODE: 4112310	List Enclosed	List Enclosed-28	OTM	Joint Secretary	GOB	20.00	Planned dates	Before 29 Nov 2018	18, Dec 2018	21, Dec 2018	28 Dec 2018	28 Dec 2018	25 Jan 2019	25 Jan, 2019	28
								Planned days	0	14	14	7	7	14	14	
								Actual								
29	Furniture COOE: 4112314	List Enclosed	List Enclosed-29	OTM/ RFQ	Joint Secretary	GOB	81.00	Planned dates	Before 05 Dec 2018	20, Dec 2018	23, Dec 2018	30 Dec 2018	30 Dec 2018	27 Jan 2019	27 Jan, 2019	28
								Planned days	0	14	14	7	7	14	14	
								Actual								

For sudden demand of office, procurement under appropriate method like Request For Quotation(RFQ), Direct Purchase etc under the Public Procurement Act, 2006 and PPR, 2008

(Md. Oliur Rahman)
Deputy Secretary (Administration-4)

(Md. Maifub Hossain)
Joint Secretary (Administration Branch)

(Dulal Krishna Saha)
Additional Secretary (Administration Wing)

(Faiz Ahmed)
Secretary
Faiz Ahmed
Secretary
Ministry of Public Administration
Govt. of the People's Republic of Bangladesh