

(To be substituted by the same number and date)  
Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No. 05.00.0000.202.00.028.17-86

Date : 10/10/2017

To: Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the Overseas Exposure Visit to be held at Asian Institute of Technology (AIT), Thailand from 29/10/2017 to 04/11/2017 or nearer date as part of exposure visit of 14<sup>th</sup> Policy. Planning and Management Course (PPMC) held at BPATC under the terms and conditions described in para-02:

**Course Management**

Sl. No.	ID no.	Name	Designation	Place of posting
1.	3451	Mr. Md. Muazzem Hossain	Additional Secretary	Ministry of Public Administration
2.	4012	Mr. Md. Rakib Hossain, ndc	Additional Secretary	Ministry of Public Administration
3.	5212	Dr. Mohd. Shahadt Hossain Mahmud	Member Directing Staff (Additional Secretary)	BPATC, Savar, Dhaka

**Participants**

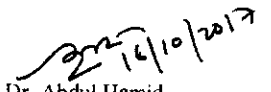
Sl. No.	ID no.	Name	Designation	Place of posting
1.	2129	Ms. Roxana Malek, ndc	Additional Secretary	Ministry of Information
2.	4026	Ms. Rina Parveen	Additional Secretary	Attached to Ministry of Textile and Jute
3.	4541	Shaikh Md. Kabeul Islam	Director (Additional Secretary)	International Mother Language Institute
4.	4818	Mr. Tapan Chandra Banik	Additional Secretary	Attached to Ministry of Public Administration
5.	4653	Mr. Dilip Kumar Saha	Additional Secretary	Attached to Ministry of Textile and Jute
6.	4666	Ms. Hosne Ara, ndc	Additional Secretary	Ministry of Primary and Mass Education
7.	4678	Mr. Mohammed Belayet Hossain	Additional Secretary	Road Transport and Highways Division
8.	4754	Mr. Md. Ilias Lasker	Additional Secretary	Attached to Finance Division
9.	4768	Dr. Md. Mahmud-Ul-Hoque	Project Director (Additional Secretary)	SEQAEP, Dhaka
10.	4942	Ms. Kazal Islam, ndc	Additional Secretary	Planning Division
11.	5027	Ms. K F M Parveen Akhter	Additional Secretary	Ministry of Liberation War Affairs
12.	5227	Mr. Abul Bashar Mohammed Abdul Fattah	Additional Secretary	Attached to Ministry of Public Administration
13.	5336	Mr. Md. Mostaque Hasan, ndc	Manager (Additional Secretary)	Bangladesh Economic Zone Authority, Prime Minister's Office
14.	5371	Mr. Joytirmoy Barman	Registrar General (Additional Secretary)	Birth and Death Registration Office
15.	7326	Mr. Mizanur Rahman	Additional Secretary	Ministry of Civil Aviation and Tourism
16.	4708	Mr. Md. Emran	Additional Secretary	Ministry of Civil Aviation and Tourism
17.	4775	Mr. Md. Altaf Hossain	Director General (Additional Secretary)	Department of Archaeology
18.	5387	Dr. Kazi Anowarul Hoque	Additional Secretary	Economic Relations Division
19.	5262	Ms. Badrun Nessa	OSD (Additional Secretary)	Attached to Medical Education and Family Welfare Division
20.	5251	Mr. Lokman Hossain Miah	Divisional Commissioner (Additional Secretary)	Khulna
21.	4884	Mr. Md. Majibur Rahman	Director General (Additional Secretary)	Bangladesh Haor and Jalabhumi Unnayan Board

Cont. page-2

02. Terms & Conditions:

- a) They will start their journey for Thailand on a convenient date near to 29 October, 2017;
- b) The period of this visit and the time spent for travel and transit will be treated as on duty;
- c) They will draw their pay and allowances in local currency;
- d) Under the head of training budget, the Ministry of Public Administration will bear all expenses of the said visit;
- e) They will not be allowed to stay abroad more than the approved period;
- f) They will have to submit a report on the exposure visit to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the visit.

03. This order is issued with the approval of the competent authority.

  
Dr. Abdul Hamid  
Joint Secretary  
Phone: +880-2-9574426  
[sasft.mopa@gmail.com](mailto:sasft.mopa@gmail.com)

No. 05.00.0000.202.00.028.17-86(100)

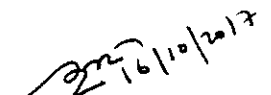
Date : 10/10/2017

**Copy for kind information and necessary action: (not according to seniority)**

1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary,.....Ministry/Division.
4. Secretary,.....Ministry/Division
5. Rector, BPATC, Savar, Dhaka.
6. Director General, Immigration and Passport, Dhaka.
7. Chairman/Director General.....
8. H.E. the Ambassador, Royal Thai Embassy, 18 & 20 Madani Avenue, Baridhara, Dhaka.
9. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Bangkok, Thailand, House No- 727, Thonglor, Soi-55, Sukhumvit Road, Bangkok 10110, Thailand.
10. Chief Security Officer, Hazrat Shahjalal International Airport, Dhaka (With request to allow above-mentioned officers to use VIP Lounge of Hazrat Shahjalal International Airport during their travel as per entitlement)
11. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. Accounts Officer, Ministry of Public Administration.
14. Mr/Ms.....

**Copy for kind information:**

1. Additional Secretary/Additional Secretary (CPT/APD/Administration), Ministry of Public Administration.
2. Joint Secretary (Training /CR/Budget & Audit/PACC), Ministry of Public Administration.
3. PS to Hon'ble Minister, Ministry of Public Administration.
4. PS to Hon'ble Minister of State, Ministry of Public Administration.
5. PS to Senior Secretary, Ministry of Public Administration.
6. Senior Systems Analyst, PACC, Ministry of Public Administration.

  
Dr. Abdul Hamid  
Joint Secretary

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
জনপ্রশাসন মন্ত্রণালয়  
বিদেশ প্রশিক্ষণ অধিশাখা  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

নম্বর : ০৫.০০.০০০০.২০২.০০.০২৮.১৭-৫৪৯

তারিখ : ১৯/১০/২০১৭ খ্রি.

বিষয় : ১৪তম পিপিএমসি প্রশিক্ষণ কোর্সের বৈদেশিক এক্সপোজার ডিজিটে অংশগ্রহণকারী কর্মকর্তাদের ত্রিফিং।

সূত্র : ০৫.০০.০০০০.২০২.০০.০২৮.১৭-৮৬, তারিখ : ১০/১০/২০১৭ খ্রি.

উপর্যুক্ত বিষয়ের আলোকে জানানো যাচ্ছে যে, আগামী ২৯/১০/২০১৭ থেকে ০৪/১১/২০১৭ তারিখ মেয়াদে Asian Institute of Technology (AIT), থাইল্যান্ড এ অনুষ্ঠেয় বর্ণিত এক্সপোজার ডিজিটে অংশগ্রহণের নিমিত্ত মনোনীত ১৪তম পিপিএমসি প্রশিক্ষণ কোর্সের প্রশিক্ষণার্থীদের জন্য এক ত্রিফিং সেশন আগামী ২৫/১০/২০১৭ তারিখ বুধবার বেলা ১২:৩০ টায় জনপ্রশাসন মন্ত্রণালয়ের সম্মেলন কক্ষ (ভবন নম্বর-০২, ৪র্থ তলা) বাংলাদেশ সচিবালয়, ঢাকায় অনুষ্ঠিত হবে। উক্ত ত্রিফিং সেশনে জনপ্রশাসন মন্ত্রণালয়ের উর্ধ্বতন কর্মকর্তাসহ নিম্নোক্ত কর্মকর্তাগণ উপস্থিত থাকবেন :

**Course Management**

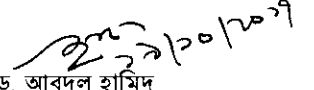
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চলমান পাতা-২

- ২। উক্ত ব্রিফিং সেশনে মনোনীত কর্মকর্তাগণকে যথাসময়ে উপস্থিত থাকার জন্য নির্দেশক্রমে অনুরোধ করা হলো।

  
ড. আবদুল হামিদ  
যুগ্মসচিব  
ফোন: ৯৫৭৪৪২৬  
sasft.mopa@gmail.com

**বিতরণ:**

জনাব/বেগম, .....  
.....।

**অনুলিপি : সদয় অবগতির জন্য**

- ১। অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি/প্রশাসন), জনপ্রশাসন মন্ত্রণালয়।
- ২। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।
- ৩। উপসচিব, নিরাপত্তা-২ অধিশাখা, জননিরাপত্তা বিভাগ, স্বরাষ্ট্র মন্ত্রণালয় (তালিকায় উল্লিখিত কর্মকর্তাগণকে সচিবালয়ে প্রবেশানুমতির অনুরোধসহ)।
- ৪। উপসচিব, প্রশাসন-৪ অধিশাখা, জনপ্রশাসন মন্ত্রণালয় (৩০ জনের আপ্যায়নের ব্যবস্থা গ্রহণের অনুরোধসহ)।
- ৫। সিনিয়র সচিব মহোদয়ের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয় (সিনিয়র সচিব মহোদয়ের সদয় অবগতির জন্য)।
- ৬। হিসাবরক্ষণ কর্মকর্তা, জনপ্রশাসন মন্ত্রণালয়, ঢাকা।