

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
Ministry of Public Administration
Bangladesh Secretariat, Dhaka
Invitation for Re-Tender

1	Ministry/Division	Ministry of Public Administration		
2	Agency	Ministry of Public Administration		
3	Procuring Entity Name	Ministry of Public Administration		
4	Procuring Entity District	Dhaka		
5	Invitation for	Tender		
6	Invitation Ref No	05.00.0000.113.26.37.17- 1281		
7	Date	27 November 2017		
KEY INFORMATION				
8	Procurement Method	OTM (Framework)		
FUNDING INFORMATION				
9	Budget and Source of Funds	Revenue/GOB		
PARTICULAR INFORMATION				
10	Project /Programme Code	Not Applicable		
11	Project /Programme Name	Not Applicable		
12	Tender Package No.	4 (2017-18)		
13	Tender Package Name	Procurement of Stationery Goods.		
14	Tender Publication Date	27/11/2017		
15	Tender Last Selling Date	10/12/2017		
16	Tender Closing Date and Time	12 December 2017	14:00	
17	Tender Opening Date and Time	12 December 2017	15:00	
18	Name & Address of the office(s)	Address		
	<i>Selling Tender Document (Principal)</i>	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building #3, Bangladesh Secretariat, Dhaka.		
	<i>Selling Tender Document (Others)</i>	Office of the Transport Commissioner, Secretariat Link Road (1st Floor), Dhaka.		
	<i>Receiving Tender Document</i>	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building #3, Bangladesh Secretariat, Dhaka		
	<i>Opening Tender Document</i>	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building #3, Bangladesh Secretariat, Dhaka.		
19	Place / Date / Time of Pre-Tender Meeting (Optional)	Date	Time	
		Not Applicable	Not Applicable	
INFORMATION FOR TENDERER				
20	Brief Eligibility and Qualification of Tenderer	The tenderer should be well-experienced with (1) Trade License (2) Income Tax Certificate (TIN) (3) VAT Registration Certificate (4) Undertaking of not being Black Listed/debarment in any Govt./Autonomous body (5) Bank Solvency Certificate (6) Minimum 05 Successful completion certificate within last 03 years.		
21	Brief Description of Goods or Works	Supply of Stationery Goods & Miscellaneous.		
22	Brief Description of Related Services	Not Applicable		
23	Price of Tender Document (Tk)	LOT-1- 1500.00		
24	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)
	1	Stationery Goods	Ministry of Public Administration Bangladesh Secretariat, Dhaka.	150,000.00
				Completion Time in Weeks 03(Three)
25	Name of Official Inviting Tender	Mohammed Masud Alam Siddique		
26	Designation of Official Inviting Tender	Deputy Secretary, Admin-4, Ministry of Public Administration		
27	Address of Official Inviting Tender	Room#114 (1 st Floor), Building #3, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.		
28	Contact details of Official Inviting Tender	02-9540540	02-9545056	admins@mopa.gov.bd
29	The Procuring Entity reserves the right to accept or reject all or any of the tenders.			
30	Special Condition : This invitation for tender notice will be available at The Ministry of Public Administration's web site : www.mopa.gov.bd			

Mohammed Masud Alam Siddique

Deputy Secretary
Ph: 9540540

(Signature)
27/11/17