

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**  
**Ministry of Public Administration**  
**Bangladesh Secretariat, Dhaka.**  
**Invitation for Tender**

1	Ministry/Division	Ministry of Public Administration		
2	Agency	Ministry of Public Administration		
3	Procuring Entity Name	Ministry of Public Administration		
4	Procuring Entity District	Dhaka		
5	Invitation for	Tender		
6	Invitation Ref No	05.00.0000.113.007.01.12.-2225		
7	Date	14 March 2016		
<b>KEY INFORMATION</b>				
8	Procurement Method	OTM		
<b>FUNDING INFORMATION</b>				
9	Budget and Source of Funds	Revenue/GOB		
<b>PARTICULAR INFORMATION</b>				
10	Project /Programme Code	Not Applicable		
11	Project /Programme Name	Not Applicable		
12	Tender Package No.	7(2015-16)		
13	Tender Package Name	Procurement of- Liveries		
14	Tender Publication Date	14 March 2016		
15	Tender Last Selling Date	28 March 2016		
16	Tender Closing Date and Time	30 March 2016	13:00	
17	Tender Opening Date and Time	30 March 2016	15:00	
18	Name & Address of the office(s)	<b>Address</b>		
	- Selling Tender Document (Principal)	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building#3, Bangladesh Secretariat, Dhaka.		
	- Selling Tender Document (Others)	Office of Transport Commissioner, Secretariat Link Road, (1st Floor), Dhaka.		
	- Receiving Tender Document	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building#3, Bangladesh Secretariat, Dhaka		
	- Opening Tender Document	Deputy Secretary, Administration-4, Ministry of Public Administration, Room#114, Building#3, Bangladesh Secretariat, Dhaka.		
19	Place / Date /Time of Pre-Tender Meeting (Optional)	Date	Time	
		Not Applicable	Not Applicable	
<b>INFORMATION FOR TENDERER</b>				
20	Eligibility of Tenderer	The tenderer should be Importer/General merchant/Traders/Whole/Retail seller, well-experienced with (1) Trade License (2) Income Tax Certificate (TIN) (3) VAT Registration Certificate (4) Undertaking of not being Black Listed/debarment in any Govt./Autonomous body (5) Bank Solvency Certificate etc.		
21	Brief Description of Goods	Full Shirt, Safari, Saree, Shoes, Umbrella, Name tag etc.		
22	Brief Description of Related Services	Not Applicable		
23	Price of Tender Document (Tk)	BDT-500/-		
24	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)
	1	Liveries	Ministry of Public Administration Bangladesh Secretariat, Dhaka.	20,000.00
25	Name of Official Inviting Tender	Nasreen Jahan		
26	Designation of Official Inviting Tender	Deputy Secretary, Admin-4, Ministry of Public Administration		
27	Address of Official Inviting Tender	Room#114, Building #3, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.		
28	Contact details of Official Inviting Tender	029540540	FAX- 029545056	admins@mopa.gov.bd
29	The Procuring Entity reserves the right to accept or reject all or any of the tenders.			
30	Special Condition : This invitation for tender notice will be available at The Ministry of Public Administration's web site : www.mopa.gov.bd			

14.3.16  
Nasreen Jahan  
Deputy Secretary  
Ph: 9540540