

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
জনপ্রশাসন মন্ত্রণালয়
বৈদেশিক নিয়োগ অধিশাখা
www.mopa.gov.bd

নং- ০৫.০০.০০০০.১৪৬.২৪.০০৭.১৬-১১৩

০৩ শ্রাবণ ১৪২৩
তারিখ: -----
১৮ জুলাই ২০১৬

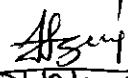
বিষয়: Asian Infrastructure Investment Bank (AIIB)-এর Job Vacancies অবহিতকরণ সংক্রান্ত বিজ্ঞপ্তি।

সূত্র: অর্থ মন্ত্রণালয়ের অর্থনৈতিক সম্পর্ক বিভাগ হতে প্রাপ্ত স্মারক নং-০৯.৮১১.০২৪.০০.০০.০০৫.২০১৬-১৩,
তারিখ: ১২-০৭-২০১৬

অর্থ মন্ত্রণালয়ের অর্থনৈতিক সম্পর্ক বিভাগ থেকে সূত্রোক্ত স্মারকে প্রাপ্ত পত্রের সাথে সংযুক্ত বিজ্ঞপ্তি অনুসারে Asian Infrastructure Investment Bank (AIIB)-এর Vice-President-Finance, Treasurer, Contoller এবং Director General-Risk Management-এর শূন্য পদে আগ্রহী প্রার্থীদের জন্য আবেদনের শেষ তারিখ ২৯ জুলাই ২০১৬ বেইজিং সময় ৬ pm এতদবিষয়ে বিস্তারিত তথ্যাবলী (AIIB)-এর ওয়েবসাইটে www.aiib.org হতে সংগ্রহ করা যাবে (কপি সংযুক্ত)।

০২। বর্ষিতাবস্থায়, চীনের বেইজিং-এ অবস্থিত Asian Infrastructure Investment Bank (AIIB)-এর Job Vacancies সংক্রান্ত বিজ্ঞপ্তিটি বহুল প্রচারের লক্ষ্যে জনপ্রশাসন মন্ত্রণালয়ের ওয়েবসাইটে প্রদর্শনের ব্যবস্থা গ্রহণ করার জন্য পত্রের ছায়ািলিপি এতদসঙ্গে নির্দেশক্রমে প্রেরণ করা হলো।

সংযুক্তি: ০৯ (নয়) ফর্দ।


১৮/৭/২০১৬
(আফসারী খানম)
উপসচিব
ফোন: ৯৫৭৪৫৬১
fapp@mopa.gov.bd

✓ যুগ্মসচিব,
পিএসিসি,
জনপ্রশাসন মন্ত্রণালয়

(দৃ: আ: সিনিয়র সিস্টেমস্ এনালিস্ট, পিএসিসি, জনপ্রশাসন মন্ত্রণালয়)

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
অর্থ মন্ত্রণালয়
অর্থনৈতিক সম্পর্ক বিভাগ
এশিয়া-১ অধিশাখা
শেরে বাংলা নগর, ঢাকা
(www.erd.gov.bd)

ডায়েরী নং	১২৩
তারিখঃ	12 JUL 2016
অতিরিক্ত সচিব	ডায়েরী নং- ১২৩
অতিঃ-সচিব (সংগঃওআঃ/বিঃ)	১২৩/১২
অতিঃ-সচিব (সংগঃ/সিপিডি)	উপসচিব (উনি)-
অতিঃ-সচিব (প্রশাসন/এসপি)	উপসচিব (উনি)-১-
অতিঃ-সচিব (সংগঃ/বাংবাঃ)	উপসচিব (উনি)-৩-
অতিঃ-সচিব (সিআর/উন্নয়ন)	উপসচিব (উনি)-৪-
পি,এস	উপসচিব (মাথ)-
সিনিয়র সচিব	উপসচিব (মাথ)-১
তারিখঃ	১২ জুলাই ২০১৬ খ্রিঃ
	উপসচিব (মাথ)-১
	উপসচিব (মাথ)-১
	উপসচিব (মাথ)-১
	উপসচিব (মাথ)-১

নথি নং-০৯.৮১১.০২৪.০০.০০৫.২০১৬-১৬

বিষয়ঃ Asian Infrastructure Investment Bank (AIIB) এর Job vacancies প্রসঙ্গে।

Asian Infrastructure Investment Bank (AIIB) এর Vice-President ও Corporate Secretary ই-মেইল মারফত (পতাকা-ক) চীনের বেইজিং-এ অবস্থিত Asian Infrastructure Investment Bank (AIIB) এর Vice-President-Finance, Treasurer, Controller এবং Director General-Risk Management এর শূন্য পদে নিয়োগ সংক্রান্ত শর্তাবলী (পতাকা-খ) প্রেরণ করেছেন। আগ্রহী প্রার্থীদের জন্য আবেদনের শেষ তারিখ বেইজিং সময় 6 pm on 29 July 2016। এতদ্বিষয়ে বিস্তারিত তথ্যাবলী AIIB'র ওয়েবসাইট www.aiib.org হতে সংগ্রহ করা যাবে।

২। বিষয়টি বৈদেশিক নিয়োগ সংক্রান্ত বিধায় বিবেচ্য ই-মেইল এবং Asian Infrastructure Investment Bank (AIIB) এর Job vacancies সম্পর্কিত শর্তাবলী (Terms of reference) জনপ্রশাসন মন্ত্রণালয়ের ওয়েবসাইটে প্রচারের পরবর্তী প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য নির্দেশক্রমে প্রেরণ করা হলো।

সংযুক্তি: বর্ণনামতে।

এ.এস.এম মুস্তাফিজুর রহমান
উপ সচিব

ফোন: ৯১৮০৮৭৬

ই-মেইলঃ mustafizr73@gmail.com

সিনিয়র সচিব
জনপ্রশাসন মন্ত্রণালয়
বাংলাদেশ সচিবালয়, ঢাকা।

অনুলিপি:

সিনিয়র সচিব মহোদয়ের একান্ত সচিব, অর্থনৈতিক সম্পর্ক বিভাগ, ঢাকা।

জনপ্রশাসন মন্ত্রণালয়
এ পি ডি অফিস বিভাগ
বৈদেশিক নিয়োগ শাখা
ডায়েরী নং ১২৩
তারিখঃ ১২/০৭/১৬

Vice President – Finance

The primary responsibility of the Vice President - Finance is to provide strategic and technical leadership in financial and treasury management to ensure sustainable financial strength and steady growth in financial resources, and to establish/safeguard excellent credit ratings in support of the AIB's overall mission.

Specific responsibilities include but are not limited to:

- Lead the development and implementation of financial and treasury policies and requirements;
- Oversee financial reporting, internal control integrated framework and oversight function;
- Build, strengthen and maintain external and internal relations, providing strong leadership in promoting the development and integration of Asian capital markets through proactive interaction with policy makers, regulators and market participants;
- Serve as a member of the Executive Committee and advise the President on key financial planning, strategy and capital adequacy issues to maintain financial prudence and sound banking practice;
- Serve as a member of the Investment Committee and work collaboratively with the President and the Vice President and Chief Investment Officer; and
- Engage with the Board on financial issues, providing information and analysis on trends and developments.

Candidate Requirements:

- Minimum 20-25 years of experience in a leadership function in multilateral development bank(s) and/or global financial services institution;
- Substantial professional experience in treasury and accounting in public and/or private sectors;
- Superior business acumen in identifying opportunities and risks and capitalizing on such knowledge in alignment with the Bank's strategic priorities; and
- Master's degree equivalent or above in related fields from reputable university.

Treasurer

The primary responsibilities of the Treasurer are: to lead the Treasury Department to raise funds from the capital market; to invest AIB's liquidity in low risk assets; to maintain its international credit ratings; and to advise Senior Management on key capital investment and management issues.

Specific responsibilities include, but are not limited to:

- Advise Senior Management on key capital investment and management issues including asset liability management (ALM) policies and borrowing programs in order to ensure financial prudence and sound banking practice
- Oversee the administration of AIB's financial resources and high quality delivery of treasury services to internal and external clients
- Oversee the formulation and implementation of AIB's fundraising and borrowing strategy to ensure cost efficiency
- Provide overall leadership in sustaining and deepening sound ALM practices to operationalize AIB's financial and risk management framework
- Oversee the development and maintenance of productive relationship with external parties, facilitate effective coordination with internal and external stakeholders, and make coordinated efforts to synthesize the financial planning exercise with relevant departments

Candidate Requirements:

- Minimum 15-20 years of relevant experiences including senior management roles in multilateral development bank(s) and/or global financial services
- Substantial knowledge of debt capital market, fixed income investment management, asset liability management, derivatives, treasury accounting and risk management as well as topical issues relevant for multilateral financial institutions
- Exceptional abilities in exploring possibilities and taking calculated actions; able to persuade a wide range of audience in the best interest of AIB
- Strong managerial and excellent interpersonal skills in managing a diverse workforce (team)
- Master's degree equivalent or above in related fields from a reputable university.

Controller

The primary responsibilities of the Controller are: to advise Senior Management on financial reporting, control, resource planning and financial administration issues; to oversee the Bank's accounting and related financial control functions; to ensure the integrity of the Bank's financial transactions; to maintain the Bank's financial records in line with relevant policies; and to comply with internal and external reporting requirements. The incumbent will lead the development and implementation of an Integrated Internal Control Framework and will oversee loan disbursements.

Specific responsibilities include, but are not limited to:

- Advise Senior Management on control, resource planning and financial administration issues
- Lead the establishment and implementation of an Integrated Internal Control Framework in coordination with the Office of Internal Audit and the External Auditors
- Provide leadership in the establishment, maintenance, and implementation of high quality internal control systems
- Issue an annual report on adequacy of controls
- Ensure sound fiduciary management of all day-to-day financial operations, including transactions related to Special Funds, trust funds, authorization of disbursements, administrative expenses, etc.
- Ensure that all AIIB's financial transactions are executed fully and properly, and that financial records are recorded accurately, consistent with AIIB's policies and procedures
- Lead and supervise the staff at the Department in ensuring timely and accurate completion of annual/quarterly/monthly financial reports for Management, Board of Directors, and shareholders
- Coordinate with relevant Departments to deliver timely disbursements
- Maintain relations with other international lending and professional associations to keep abreast of developments

Candidate requirements:

- Minimum 15-20 years of professional experience in a senior controllership-related position preferably in multilateral development bank(s) and/or global financial services
- Substantial knowledge of financial control and audit, as well as knowledge of topical issues relevant for global financial institutions
- Exceptional in achieving results and problem solving
- Professional familiarity with the Generally Accepted Accounting Principles (GAAP) and International Financial Reporting Standards (IFRS)
- Professional qualifications - Certified Public Accountant (CPA), Chartered Accountant (CA) or equivalent, combined with specialized experience in similar organization(s)
- Strong managerial and excellent interpersonal skills in managing a diverse workforce (team)
- Master's degree equivalent or above in related fields from a reputable university

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Director General – Risk Management

The primary responsibilities of the Director General – Risk Management are: to lead the development and implementation of a comprehensive risk governance framework covering both operational and financial risk; to identify, assess, monitor, mitigate and report operational and financial risk; and to raise risk awareness and disseminate information on prevention and mitigation. The incumbent will advise Senior Management on emerging risk issues and recommend strategies and courses of action to mitigate and manage them. The position reports to the President directly.

Specific responsibilities include, but are not limited to:

- Lead the development and implementation of a comprehensive risk governance framework covering both operational and financial risk
- Advise the President and Senior Management on potential and emerging operational, financial and project portfolio risks and make recommendations on the Bank's risk management architecture and policies as appropriate
- Lead the formulation, periodical review/update, and maintenance of policies, procedures, models, and methodologies for risk management and codification of institutional risk tolerance, that are consistent with industry best practice
- Enhance and strengthen risk awareness, management and reporting throughout the Bank; develop and implement training programs as necessary
- Lead a team in identifying, assessing and managing operational and financial risks in consultation with relevant senior managers
- Monitor and report credit quality of the Bank's portfolio; assess and manage nonperforming and impaired transactions to safeguard assets quality and minimize potential losses
- Lead the identification, measurement, and mitigation of risks related to investment operations and financial transactions and make independent recommendations on risk mitigation measures and deal structuring
- Communicate with the strategy and policy function of the Bank to help in program formulation and building up of investment pipeline
- Lead the effort of building risk awareness culture within the Bank

Candidate Requirements:

- Minimum 10-15 years of senior management experience in multilateral development banks or global financial services. Familiarity with risk management in the economies of the Bank's developing member countries is an advantage
- Substantial experience in handling financial and investment risks, including counterparty credit risks, and market and operational risks in complex global financial services settings
- Strategic, dynamic, proactive, decisive risk leader and effective change agent with strong critical thinking, analytical, and problem solving skills
- Strong managerial and excellent interpersonal skills in managing a diverse workforce (team)
- Master's degree equivalent or above in risk management related fields from a reputable university



mustafizur Rahman <mustafizr73@gmail.com>

Fwd: AIIB - current job vacancies

1 message

Asif Zaman <asifuz@yahoo.com>
 Reply-To: Asif Zaman <asifuz@yahoo.com>
 To: mustafizr73@gmail.com

Sun, Jul 10, 2016 at 11:59 AM

mail forwarded

Mohammad Asif-uz-Zaman
 Additional Secretary
 Economic Relations Division (ERD)
 Ministry of Finance
 Government of Bangladesh
 Tel: 880 2 9180751 (work)
 88 01817 530559 (cell)

— On Sun, 10/7/16, Rattanyu Dechjejaruwat <rattanyu.d@gmail.com> wrote:

> From: Rattanyu Dechjejaruwat <rattanyu.d@gmail.com>
 > Subject: Fwd: AIIB - current job vacancies
 > To: arif.hilmy@finance.gov.mv, chiefieccd@mof.gov.np, faisal@maldivesembassy.cn, "Givananadam A/i Kaiinan" <giva@treasury.gov.my>, Js-asia@erd.gov.bd, Mohamed.zaahy@finance.gov.mv, "asifuz" <asifuz@yahoo.com>, "Baikuntha Aryal" <baryal@mof.gov.np>, "Boonchai Charassangsomboon" <boonchar7992@gmail.com>, "jramirez" <jramirez@dof.gov.ph>, "Kien Lurzano" <kienlurzano@gmail.com>, "kontee nuchsuwan" <Knuchsuw@yahoo.com>, "Masuma Akter" <makter72@yahoo.com>, "Mohamed Haisham" <mohamed.haisham@finance.gov.mv>, "prem Upadhyay" <uprem567@gmail.com>, "pupadhyay" <pupadhyay@mof.gov.np>, "rherrerrq" <rherrera@dof.gov.ph>, "Rit Syamananda" <rit@fpo.go.th>, "Shahri Bin Ahmad Shahrudin" <shahri.shahrudin@treasury.gov.my>
 > Date: Sunday, 10 July, 2016, 10:51
 >
 > Dear all,
 >
 > Please find the news regarding the AIIB job vacancies as
 > follow.
 >
 > Best,
 > Rattanyu
 >
 >
 > ——— Forwarded
 > message ———
 > From: Corpsec
 > <corpsec@aiib.org>
 > Date: 8 July 2016 at 17:08
 > Subject: AIIB - current job vacancies
 > To: "aalhousani@adfd.ae"
 > <aalhousani@adfd.ae>,
 > "ahadiyanto@fiskal.depkeu.go.id"
 > <ahadiyanto@fiskal.depkeu.go.id>,
 > "aiib@bmf.bund.de"
 > <aiib@bmf.bund.de>,
 > "aiib@treasury.gov.au"
 > <aiib@treasury.gov.au>,
 > "alvin_lim@mof.gov.sg"
 > <alvin_lim@mof.gov.sg>,
 > "as-dea@nic.in"
 > <as-dea@nic.in>,
 > Boonchai CHARASSANGSOMBOON <bcharassangsomboon@aiib.org>,
 > "boonchar7992@gmail.com" ,
 > <boonchar7992@gmail.com> ,

> "Christoph...@mof.gov.au"
 > <Christoph...@mof.gov.au>,
 > "d.lezhava...@mof.gov.au"
 > <d.lezhava...@mof.gov.au>,
 > "dineshsharma@nic.in"
 > <dineshsharma@nic.in>,
 > "fin-1@peki.auswaertiges-amt.de"
 > <fin-1@peki.auswaertiges-amt.de>,
 > "guoqiwu961@126.com"
 > <guoqiwu961@126.com>,
 > "Hakan.tokac@hazine.gov.tr"
 > <Hakan.tokac@hazine.gov.tr>,
 > "henrik.harboe@mfa.no"
 > <henrik.harboe@mfa.no>,
 > "hkikunil@korea.kr"
 > <hkikunil@korea.kr>,
 > "homar363@gmail.com"
 > <homar363@gmail.com>,
 > "i.m.jansen@minfin.nl"
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 > "michelle.gysin@seco.admin.ch"
 > <michelle.gysin@seco.admin.ch>,
 > "mofprd1@163.com"
 > <mofprd1@163.com>,
 > "Philippe.baudry@dgtresor.gouv.fr"
 > <Philippe.baudry@dgtresor.gouv.fr>,
 > "salturki@mof.gov.sa"
 > <salturki@mof.gov.sa>,
 > "Timur.Maksimov@minfin.ru"
 > <Timur.Maksimov@minfin.ru>,
 > "vanessa.macdougall@hmtreasury.gsi.gov.uk"
 > <vanessa.macdougall@hmtreasury.gsi.gov.uk>,
 > "ykkim@mosf.go.kr"
 > <ykkim@mosf.go.kr>,
 > "yoeln@mof.gov.il"
 > <yoeln@mof.gov.il>
 > Cc: Corpsec <corpsec@aiib.org>,
 > Danny Alexander <dalexander@aiib.org>,
 > "D. J. Pandian" <djpandian@aiib.org>,
 > Hamid Sharif <hsharif@aiib.org>,
 > Hsiao-Yun Elaine Sun <esun@aiib.org>,
 > Huan Chen <hchen@aiib.org>,
 > Joachim von Amsberg <jvonamsberg@aiib.org>,
 > "ljin@aiib.org"
 > <ljin@aiib.org>,
 > Luky Eko Wuryanto <lwuryanto@aiib.org>,
 > Natalie Lichtenstein <NatalieLich@gmail.com>,
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 > "natalielich@aol.com"
 > <natalielich@aol.com>,
 > Quan Zheng <qzheng@aiib.org>,
 > Seethapathy Chander <schander@aiib.org>,
 > Supee Teravaninthom <steravaninthom@aiib.org>,
 > Tony Peng Kee Wan <twan@aiib.org>,
 > Yanning Wang <ywang@aiib.org>,
 > Yong Zhou <yzhou@aiib.org>,
 > "9935@minfin.ru"
 > <9935@minfin.ru>,
 > "Abdulaziz.almaqbali@sgrf.gov.om"
 > <Abdulaziz.almaqbali@sgrf.gov.om>,
 > "alyousef@mof.gov.sa"
 > <alyousef@mof.gov.sa>,
 > "deeya.sawhney@bis.gsi.gov.uk"
 > <deeya.sawhney@bis.gsi.gov.uk>,
 > "Ekaterina.Romanchuk@minfin.ru"
 > <Ekaterina.Romanchuk@minfin.ru>,
 > "gabriel.samuelsson.berger@gov.se"
 > <gabriel.samuelsson.berger@gov.se>,
 > "jestho@um.dk"

12-

- <jestho@um.dk>
- > "john.heine@hmtreasury.gsi.gov.uk"
- > <john.heine@hmtreasury.gsi.gov.uk>
- > "mof@beijing.mfa.gov.il"
- > <mof@beijing.mfa.gov.il>
- > "nyamaa_b@mof.gov.mn"
- > <nyamaa_b@mof.gov.mn>
- > "rattanyu.d@gmail.com"
- > <rattanyu.d@gmail.com>
- > "zzerocord@korea.kr"
- > <zzerocord@korea.kr>

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> Dear Board members,

>

> This is to let you know that the following
> positions will be posted on the Bank's
> website
> shortly:

>

> |

> Vice
> President - Finance

>

> |

> Treasurer

>

> |

> Controller

>

> |

> Director General - Risk
> Management

>

> In addition, the position of Vice President -
> Finance, will also be advertised in the Economist online. I
> have attached the terms of reference for your
> information.

>

> The closing date for applications for these
> positions is 6pm on July 29.

>

> Best wishes

>

> Danny

>

>

> Sir Danny
> Alexander
> Vice President,
> Corporate Secretary
> Tel:
> +86 10 8358 0099

>

> Fax:
> +86 10 8358 0005
> Email:
> dalexander@aiib.org

>

> Web:

B6 -

7/12/2016

Gmail - Fwd: AIB - current job vacancies

Handwritten marks and symbols in the top right corner.

- > http://www.aiib.org
- > B-9 Financial
- > St., Xicheng District
- > Beijing, China
- > 100033
- >
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- >
- >
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- >
- > -
- > _____
- >
- > Ms. Rattanyu Dechjaruwat
- > Senior Economist, Assistant to Vice Minister for Finance
- > Ministry of Finance
- > Thailand
- > Tel. 66-2-126-5800 ext. 2366
- > Fax 66-2-273-9798
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