

### বিজ্ঞপ্তি

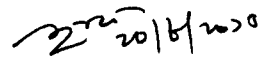
জাপান সরকারের Young Leaders' Program (YLP) 2016 শীর্ষক বৃত্তির আওতায় National Graduate Institute for Policy Studies (GRIPS), Japan- এ এক বছর মেয়াদি (October, 2016 to September, 2017) Public Administration/Public Policy কোর্সে অংশগ্রহণের নিমিত্ত পররাষ্ট্র মন্ত্রণালয়, অর্থ মন্ত্রণালয় এবং জনপ্রশাসন মন্ত্রণালয়ের অধীন (মাঠ পর্যায়ে কর্মরত কর্মকর্তাবৃন্দসহ) নিম্নোক্ত যোগ্যতা সম্পন্ন কর্মকর্তাগণের নিকট হতে নির্ধারিত ফরমে দরখাস্ত আহবান করা যাচ্ছেঃ

### Qualifications

1. Age: Applicants must be, in principle, under 40 years of age, as on 01 October, 2016 (i.e. born on or after 02 October, 1976);
2. Academic Background: Applicants must hold a Bachelor's degree or equivalent from a recognized/accredited university or college, and have achieved/shown excellent academic performance;
3. Work Experience: At least 3 years of work experience in Public Administration (preferably 5 years or more);
4. English Proficiency: A minimum TOEFL-iBT score of 79 (TOEFL-PBT score of 550), IELTS 6.0 or equivalent;
5. বুনীয়াদি প্রশিক্ষণসহ চাকুরিতে স্থায়ী হতে হবে, শিক্ষা জীবনে কমপক্ষে ০১ (এক)টি প্রথম বিভাগ/শ্রেণি থাকতে হবে (কোন তৃতীয় বিভাগ/শ্রেণি নয়);
6. চাকুরিতে যোগদানের পর যারা প্রেষণে/অনুমোদিত ছুটি নিয়ে বিদেশে কোন মাস্টার্স কোর্সে অংশগ্রহণ করেছেন তাঁদের আবেদন করার প্রয়োজন নেই;
7. অসম্পূর্ণ বা নির্ধারিত সময়ের পরে প্রাপ্ত আবেদন বিবেচনা করা হবে না।

০২। উপরিউক্ত যোগ্যতা সম্পন্ন আগ্রহী প্রার্থীগণকে যথাযথ কর্তৃপক্ষের মাধ্যমে আগামী ১৫/০৯/২০১৫ তারিখের মধ্যে আবেদনপত্রসহ নির্ধারিত ফরম যথাযথভাবে পূরণ করে ০৬ (ছয়) সেট ফরম জনপ্রশাসন মন্ত্রণালয়ের বিদেশ প্রশিক্ষণ অধিশাখায় প্রেরণ করতে হবে। উল্লিখিত কোর্সে আবেদনের এবং কর্মকর্তাগণের আবেদন অগ্রায়নের ক্ষেত্রে জনপ্রশাসন মন্ত্রণালয়ের ২৯/০৮/১৯৯২ তারিখের সম(বিঃপ্রঃ)৮০/৯২-৫১৮(৫০০) নম্বর স্মারকে জারিকৃত বেসামরিক কর্মকর্তাগণের বৈদেশিক প্রশিক্ষণ/উচ্চশিক্ষা সম্পর্কিত নীতি ও পদ্ধতি অনুসরণ করতে হবে। আগ্রহী প্রার্থীগণ Website:<http://www.mext.go.jp/eng/lsih/highered/1304786.htm> এবং এ বিজ্ঞপ্তির সঙ্গে সংযুক্ত নির্দিষ্ট ফরম ও কোর্স সম্পর্কে বিস্তারিত তথ্য সংগ্রহ করতে পারবেন।

সংযুক্তি: YLP Programme Guidline 2016, আবেদন ফরম ও অন্যান্য সংশ্লিষ্ট কাগজপত্র।

  
(ড. আবদুল হামিদ)  
উপসচিব  
ফোনঃ ৯৫৭৪৪২৬।

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১। সিনিয়র সচিব, অর্থ বিভাগ, অর্থ মন্ত্রণালয়, ঢাকা।

২। সচিব, অর্থনৈতিক সম্পর্ক বিভাগ/অভ্যন্তরীণ সম্পদ বিভাগ/পররাষ্ট্র মন্ত্রণালয়, ঢাকা।

অনুলিপি:

০১। অতিরিক্ত সচিব/অতিরিক্ত সচিব (সিপিটি), জনপ্রশাসন মন্ত্রণালয়।

০২। যুগ্মসচিব (প্রশিক্ষণ), জনপ্রশাসন মন্ত্রণালয়।

০৩। মাননীয় মন্ত্রীর একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয়।

০৪। মাননীয় প্রতিমন্ত্রীর একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয়।

০৫। সিনিয়র সিস্টেমস এনালিস্ট, পিএসসি, জনপ্রশাসন মন্ত্রণালয় (জরুরি ভিত্তিতে ওয়েব সাইটে প্রদর্শনের অনুরোধসহ)।

০৬। সিনিয়র সচিবের একান্ত সচিব, জনপ্রশাসন মন্ত্রণালয়।

**GUIDANCE  
FOR  
JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2015  
YOUNG LEADERS' PROGRAM (YLP) STUDENT**

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## I INFORMATION CONCERNING RECRUITMENT OF STUDENTS

### 1 Number of Scholarship Recipients

There are five different courses available to applicants, and each course will accept from 10 to 20 applicants at the maximum, for a total of around 80 students in the Program for one year.

However, due to the current severe financial situation in Japan, the number of overseas students selected for the Program and the scholarship conditions may not necessarily be in exact accordance with the conditions described in this Program Guidance.

### 2 Eligibility Requirements and Application Procedures

(1) Applicants must have graduated with excellent grades from a university and be able to study in Japan for one year.

(2) Applicants must meet all qualifications and requirements stated in the application requirements. Please observe the requirements strictly.

(3) The number of students accepted into this program is kept down to a minimum. All candidates for this program will be evaluated comparatively. Therefore, candidates who meet all qualifications still might not be selected. (It is also possible that none of the candidates from your institution will be selected.) Please take this point into consideration when recommending candidates.

(4) Some students in the past gave up studying in the middle of the program due to mental and physical problems. Moreover, some students require long-term treatment due to their previous contracting of infectious diseases like tuberculosis, hepatitis, typhus, malaria, dysentery, and so on. With due consideration given to the fact that the students will be staying for a long period in a country with a very different environment from that in the home country, please make very sure of the student's medical condition (including past medical history), and try to ensure that any student with an illness requiring treatment receives such treatment before coming to Japan.

(5) Service members or civilian employees registered on the country's active military list at the time of the grantee's arrival in Japan are not eligible.

### 3 Notice Period and Method

Each institution is free to decide how to notify students about recruitment for this Scholarship. However, recruitment should be done in an effective way in order to ensure that outstanding students are selected. Application materials may be obtained from the Embassy of Japan, or can be downloaded from the English website of MEXT (<http://www.mext.go.jp/english/highered/1304786.htm>).

In addition, applicants should be instructed to seek information about the accepting universities through their brochures or websites. (Please see the application materials for the relevant URLs.)

### 4 Acceptance of Application Forms

Applicants must observe the application period strictly and submit the necessary number of documents (including copies of documents). It should be verified whether or not all applications are completed fully and correctly and if any necessary documents are lacking. Students will be asked to make corrections to their application if problems are found. After any required corrections are made, the application forms will be accepted once again. The following matters concerning acceptance need to be considered.

(1) The language used and attached translations

**Documents must be filled out or written in English. Attach an English translation if they are written in another language.**

(2) Applications

a. The prescribed forms for each year must be used to apply. Please fill out the forms clearly (especially the applicant's name) and put each application form and all other necessary documents into one envelope specified by MEXT.

b. Academic Record – In the spaces designated for:

- 1) elementary education
- 2) secondary education
- 3) higher education,

please write the names of the schools or institutions that the applicant attended which correspond to the Japanese education system of:

- 1) elementary school
- 2) junior/senior school
- 3) undergraduate/graduate university

\*N.B.: Please write the exact number of years that the applicant was enrolled in each institution. If an applicant skipped a year in any school or institution, it must be mentioned.

(3) Reasons for applying and future plans

The essay concerning the applicant's reason for applying as well as future plans after the completion of YLP should be explained concisely and concretely within three pages or so.

(4) Transcript of last attended institution

A transcript of all credited courses taken every year at the student's undergraduate or graduate university is necessary (Neither a degree certificate nor a diploma showing what ranking the student received when the applicant graduated will be considered as a transcript. The system of grading/evaluation should be clearly written out on the transcript.).

(5) Certificate of graduation (Please attach an English translation)

Any of the following may be submitted: A certificate of graduation of the last attended institution, a certificate of university entrance qualification (for example, a certificate showing the student took a high school equivalency exam) and a degree certificate (may be a copy of diploma).

(6) Medical certificate

Students must use the designated form and fill out (or have the doctor fill out) all of the form. Recommending institutions must specify medical institutions for the physical examination. Regarding previous illness, for example, tuberculosis, mental disorder, etc., please pay attention to the fact that some students become sick after coming to Japan even though they did not state any problems beforehand. Please consider this point carefully when recommending institutions for interviewing/examining applicants. If candidates are disabled and need special care, it must be mentioned in the recommendation letter.

(7) Incomplete application forms

**Application forms that are not completed fully and correctly or that are lacking necessary documents will not be accepted.**

If applicants cannot get the necessary documents because of the circumstances in the home country, certificates confirmed by the issuing authority, the government in their home country, or the Embassy of Japan may be used instead.

## **5 Conditions for Recruitment**

Applicants must meet all application requirements. Personal exceptions will not be admitted.

## **6 Applicants Staying in Japan**

Applicants residing in their own country have first priority. However, if a student is already staying in Japan for some reason (except for those studying in Japan privately) and wishes to apply for this program, the applicant can be included if the recommending institution decides to choose the applicant as a candidate.

## **7 Applicant Who Has Already Been to Japan**

Applicants who have been to Japan and caused problems in the past should not be recommended as candidates.

## II SELECTION OUTLINE

The candidates recommended to MEXT through the Embassy of Japan and the Japanese Ministry of Foreign Affairs should be selected in accordance with the following method.

### 1 Method of Screening

Each recommending institution is free to choose the candidates it wishes to but is asked to examine accurately each applicant's English ability, personality, reasons for applying, etc.

### 2 Criteria for Selection

Candidates must meet the following criteria along with the required qualifications.

- (1) Candidates must have excellent grades and have the ability to study in their desired field.
- (2) Candidates must be physically and mentally healthy.  
(The students who have developed symptoms of mental problems, malaria, tuberculosis, diabetes, hepatitis, etc., after coming to Japan have usually suffered from the same disease in the past. Please take this into consideration.)
- (3) Candidates must have a verifiable identity.
- (4) Candidates must be able to easily adapt to a new environment and a different culture.
- (5) Candidates must have a rich international cultural understanding.
- (6) Candidates must not have Japanese nationality or dual nationality between his/her country and Japan.
- (7) Candidates must not be a service member or a civilian employee registered on his/her country's active military list.

Please do not recommend students who:

- are already enrolled in a Japanese university privately.
- will obviously have difficulty in continuing their studies for the required period of time after coming to Japan (for example, those who have to do military service, those who are pregnant, etc.).

## III RECOMMENDATION OUTLINE

The recommendation letter by each recommending institution should include detailed comments on the applicant's personality, learning ability, eagerness to study in Japan and learn Japanese, experience of studying abroad, etc.

Recommending institutions must submit all the necessary documents to MEXT through the Embassy of Japan/Japanese Ministry of Foreign Affairs.

The following is a list of the necessary documents.

Necessary Documents		Number of Sets
1	Application for Admission (prescribed forms)	1 Original and 4 Photocopies (except photographs)
	Photographs (taken within the past 6 months, 6 x 4 cm, full face, no hats/headwear)	5 Photographs (Paste on each application)
②	Transcript (of all years) of the institution last attended	1 Original and 4 Photocopies
③	Recommendation Letters One written by the recommending authority	1 Original and 4 Photocopies

③Recommendation Letters	One written by the Employer or from the Supervising Professor of the university the applicant attended	1 Original and 4 Photocopies
④Medical Certificate		1 Original and 4 Photocopies
⑤Certificate of the university last attended or a copy of the applicant's diploma		1 Original and 4 Photocopies
⑥ Essay explaining the applicant's reason for applying and future plans after the completion of YLP		1 Original and 4 Photocopies
⑦Copy of Family Register or Certificate of Citizenship		1 Original and 4 Photocopies
⑧Copy of Passport		5 Photocopies
⑨English Proficiency Certificate		5 Photocopies
⑩Reply to the Essay Questionnaire		1 Original and 4 Photocopies
⑩ Report of theme and background for the preparation of Research Paper (Only applicable to the Medical Administration Course)		1 Original and 4 Photocopies
⑪Business Administration Course applicants may submit GMAT scores or certificates of equivalent examinations if they have them.		5 Photocopies

**\* N.B.:**

1 These documents must be written in English or with an attached English translation.

2 Please insert all necessary application form documents with photographs into one envelope specified by MEXT for each candidate. Please insert copies of the proof certificates with the original copies in one application form.

3 For the application material, candidates are requested to number the documents in the upper right-hand corner. In case this is not done by the candidate, the recommending institution should number the documents accordingly.

**Deadline for recommendations**

The nomination of candidates to MEXT should be made by the recommending institution by the date specified by the Embassy of Japan. It is the responsibility of the recommending institution to ensure that all necessary documents listed above are provided by the deadline.

It is preferred that all the necessary documents for every candidate are submitted to the Embassy of Japan all together. In case some of the necessary documents are lacking for a candidate and need to be submitted later, please make sure to confirm the deadline with the diplomatic mission. If the document is not submitted by the deadline, or cannot be expected to be ready, the case will be treated as "unaccepted" (not possible to nominate).

## IV SELECTION AND ANNOUNCEMENT OF RESULT

### 1 First Screening

The candidates who are recommended by each recommending institution are selected by the accepting universities in the First Screening. The selection will be based on the submitted documents and an interview to be held in the home country. If a face-to-face interview is impossible, the interview will be conducted by telephone. Accepting universities will recommend candidates to the YLP committee established in MEXT, based on the results of the First Screening.

### 2 Second Screening

The YLP committee conducts the Second Screening.

### 3 Announcement of Results

The results of the Second Screening will be notified to each recommending institution through the Embassy of Japan and the Japanese Ministry of Foreign Affairs.

### 4 No Change of Assigned University

A change of the assigned university will not be permitted. This must be explained in the result notification and during the orientation to all candidates.

### 5 Waiting List

When the number of successful candidates is less than the fixed number because of offer declines etc., it will be possible to select from the Waiting List successful candidates who were selected beforehand at the Second Screening by the YLP committee.

However, please note that the YLP committee will not choose any more candidates as alternates after the Second Screening.

## V PROCEDURES AFTER SELECTION

Many cases have occurred in which selected students experienced various problems after coming to Japan because of their lack of knowledge or misunderstanding of procedures. Please pay particular attention to the following points.

### 1 Visa

Japanese Government Scholarship students must obtain a "College Student" visa in his/her home country based on the instructions from the Minister of Foreign Affairs.

### 2 Airline Ticket

(1) Each grantee will be provided, according to his/her itinerary and route as designated by MEXT, with an economy class airline ticket from the international airport closest to his/her place of residence to Narita International Airport (or following the route normally used by the university where the grantee is placed). A change in the departing airport due to a change of address will not be permitted.

(2) The airline ticket sent by MEXT has a fixed date and flight number. Stopping for visits to relatives or friends, sightseeing, research or visits for study, etc., on the way to Japan are not permitted.

(3) The departure date and flight are fixed due to hotel arrangements at a stopover location, flight transfer circumstances, arrival procedures, and residency arrangements. Therefore, changes of the ticket date made by the applicant in the home country will not be permitted.

(4) The airline ticket sent by MEXT to the grantee may not be transferred to another person, nor can it be exchanged for money. Furthermore, MEXT is only responsible for supplying grantees with an airline ticket and will not pay for costs associated with excess baggage, airport taxes or insurance fees.

(5) A ticket will only be provided for the grantee. Family members or others who may accompany the grantee to Japan will not receive any funding.

### **3 Date of Departure**

- (1) The departure date, specified by the accepting university, will be two weeks or so before or after the first day of the course conducted by the accepting university.
- (2) Should the grantee arrive in Japan before the arrival date specified by the university, the scholarship amount for that month will not be paid.
- (3) The flight fee will not be covered for any grantee who wishes to come before the designated date set by MEXT without permission from MEXT. There will be no refund after arrival. In such case the grantee will not be considered as a student of this program at that time.

**Therefore, if a student comes before the appointed date, the travel arrangements, entrance procedures and living arrangements after arrival (all necessary procedures) will be the grantee's responsibility.**

(4) Departure date and flight changes will not be permitted. However, if any change is required due to personal illness, please contact MEXT through the Embassy of Japan. In such a case, the grantee must wait for the contact from MEXT after all the procedures including residence arrangements, etc., are rescheduled. In Japan, all courses will begin right after the arrival date. In case of any arrival delay, the applicants acceptance to this program might be revoked.

(5) If the travel agency demands payment for the difference of flight fee due to any departure or flight changes and if the grantee pays at the moment of departure, no refund will be given after arrival. Therefore, when any changes occur, please always contact Japan to find out the necessary procedures before departure.

### **4 Withdrawal or Revocation of Acceptance**

(1) If a grantee cannot arrive within the designated arrival period, it will be a great hindrance to the grantee's education at the university as well as the research program. Therefore, the acceptance to this program will be revoked.

(2) If a grantee withdraws from the program after receiving the airline ticket, MEXT will collect it through the travel agency.

**(3) If a recommending institution sends many grantees who withdraw from this program or return to their home country due to personal reasons in the middle of the program, the institution's participation itself will be reconsidered. Therefore, when recommending applicants, please make sure applicants will not withdraw from this program for any reason.**

### **5 Students Accompanied by Family Members**

(1) If a grantee wishes to be accompanied by his/her spouse or any other family member, the grantee must inform the accepting university before departure. If the spouse wishes to accompany the grantee, they must be informed that there will be no increase of the scholarship and traveling fee for the spouse.

(2) All entry procedures for the spouse will be completely different from those for the grantee. Therefore, please make sure to obtain a visa for the spouse before departure.

### **6 Guidance before Departure Date**

(1) All grantees should learn as much about their accepting universities' education systems as possible before coming to Japan. Grantees should also learn basic Japanese language necessary for daily life and about the Japanese climate, legal system, culture, and so on before departure.

(2) All grantees studying in Japan should bring appropriately \$2,000 US or the equivalent thereof to cover immediate needs after arrival in Japan since the scholarship will be paid at a date somewhat after the arrival.

(3) If any personal problems occur after arrival, such matters should always be discussed with the grantee's supervising professor first and then with the International Affairs Office at the university if necessary.

**(4) Recently, there are many students who return to their home country without permission.**



**Some must return due to mental problems. A thorough interview and orientation before departure is very important to prevent these unauthorized returns from happening. However, if an unfortunate occurrence should arise in the home country due to an accident while the grantee is studying abroad, measures will be taken to ensure fast contact with family members of the student and appropriate authorities in the home country based on directions from the Japanese side. All problems should be dealt with through close contact between Japan and the student's home country. All circumstances and results concerning such matters should be reported to the accepting university and MEXT.**

(5) The JASSO provides a general complimentary pamphlet "Student Guide to Japan."

([http://www.jasso.go.jp/study\\_j/sgtj.html](http://www.jasso.go.jp/study_j/sgtj.html))

## VI YEAR-LONG SCHEDULE

2015

July. Sending of application forms  
By Oct.30th Recommendation of candidates by recommending institution,  
Documents to be submitted  
Early Nov. First Screening by accepting institutions

2016

March. Second Screening (Conducted by the YLP Committee in MEXT)  
April. Announcement of results  
Aug.-Sept. Airline tickets to be sent  
Sept.-Oct. Students arrive in Japan

\* N.B: This schedule is preliminary. Detailed schedules will be announced separately through the Japanese Ministry of Foreign Affairs and Embassy of Japan.

JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP FOR 2016  
YOUNG LEADERS' PROGRAM (YLP) STUDENT (SCHOOL OF GOVERNMENT)

I OUTLINE

1. Objectives

The Young Leaders' Program (YLP) aims to cultivate national leaders of the future in Asia and around the world. In addition, while enhancing the participants' understanding about Japan, it should help form a network among national leaders, contributing to the establishment of friendly relations and improved policy planning activities between worldwide, including Japan.

The YLP is one of the Japanese Government (Monbukagakusho: MEXT\*) Scholarship Student systems.

\*MEXT = Ministry of Education, Culture, Sports, Science and Technology

2. Eligible Countries and Participants

Participants are selected from the countries listed below. They should be young public administrators and government officials who are expected to play active roles in the future as national leaders in their home countries.

Eligible Countries:

P. R. China, Rep. of Korea, Indonesia, Malaysia, Philippines, Singapore, Thailand, Brunei, Viet Nam, Laos, Myanmar, Cambodia, Mongolia, Kazakhstan, Kyrgyz Republic, Turkmenistan, Uzbekistan, Bangladesh, India, Pakistan, Sri Lanka, Australia, Hungary, Czech Republic, Slovakia, Poland, Bulgaria, Romania, Turkey  
(29 Countries)

3. Host University

National Graduate Institute for Policy Studies (GRIPS)

4. Number of Students

Approximately 20 students

5. Recruitment and Selection

(1) Method of Recruitment

Recruitment will be conducted through the recommending authorities of each eligible country. Please ask the Japanese Embassy for further information.

(2) Screening Procedure

- ① First screening by the recommending authorities
- ② Second screening by GRIPS
- ③ Final screening by the YLP committee organized by MEXT

6. Curriculum (Please refer to the "Curriculum Guidelines" on pages 6 and 7.)

(1) Basic Concepts

The curriculum is designed to train and cultivate national leaders in their respective fields of government, who are seeking to take advantage of Japan's experiences of interaction with both Western and Asian countries and also to establish a human network through various activities, such as special lectures, colloquium, independent study, field trips, etc.

(2) Course Duration and Qualification

Course duration is one year, resulting in the conferral of a Master's Degree in Public Administration/Public Policy by GRIPS.

(3) Language

All lectures are conducted in English.

7. Commencement of the Program

October 2016

## II INFORMATION FOR APPLICANTS

MEXT will offer scholarships to foreign students who wish to study at GRIPS as YLP students in public administration/public policy for the academic year 2016 under the MEXT Scholarship Program. The conditions are as follows:

### 1. Field of Study

Public Administration/Public Policy

### 2. Qualifications

(1)Nationality: Applicant must be nationals of countries eligible for the YLP (School of Government). An applicant who has Japanese nationality at the time of application is not eligible.

(2)Age: Applicants must be, in principle, under 40 years of age, as at 1 October, 2016 (i.e. born on or after 2 October 1976).

(3)Academic Background: Applicants must hold a Bachelor's degree or equivalent from a recognized/accredited university or college, and have achieved shown excellent academic performance.

(4)Work Experience: At least 3 years of full-time work experience in public administration (preferably 5 years or more).

(5)English Proficiency: A minimum TOEFL-iBT score of 79 (TOEFL-PBT score of 550), IELTS 6.0 or equivalent.

(6)Health: Applicants must be in good health.

(7)Date of Departure: The departure date, specified by the accepting university, will be two weeks or so before or after the first day of the course conducted by the accepting university.(8)Visa Requirement: In principle, selected applicants must acquire "Student"(ryuugaku 留学) visas before entering Japan. The visas should be issued at the Japanese legation, located in the country of applicants' nationality. Applicants who change their resident status to any status other than "Student" after their arrival in Japan will immediately lose their status as a Japanese government scholarship student.

(9)Applicants who meet any or all of following conditions are not eligible. If identified after acceptance of the scholarship grantees, the applicants will be required to withdraw from the scholarship:

- ① If an applicant is a service member or a civilian employee registered on the active military list at the time of his/her arrival in Japan;
- ② Those who cannot arrive in Japan during the period designated by accepting university;
- ③ If an applicant is, in principle, currently enrolled in a Japanese university or other type of school with the resident status of "Student," or will be enrolled in a Japanese university, etc. as another source or self-financed international student between the time of application for this scholarship in his/her country and the time the scholarship period is due to begin; or
- ④ Those who will lose their status as public administrators or government officials following the time of application or before completion of the program.

### 3. Term of Scholarship

One year, from October 2016 to September 2017

### 4. Scholarship Benefits

(1)Allowance: Each grantee will be provided monthly with 242,000 yen during the term of the scholarship. However, the amount of allowance will be subject to change depending upon the annual budget of the Japanese government for each fiscal year. The scholarship will not be paid to a grantee who takes a leave of absence or is long absent from the assigned university.

The scholarships will be cancelled for a grantee in the following cases. Furthermore, if scholarship payments were made during the period the following cases applied, the grantees may be ordered to return scholarship payments received during that period:

- ① If any of his/her application documents is found to be falsely stated;
- ② If he/she is in breach of his/her pledge made to the Minister of MEXT;

- ③ If it becomes definitive that the grantee will not be able to graduate (or complete his/her course) within the standard course term because of his/her poor academic achievement or suspension;
- ④ If his/her resident status of "Student" as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
- ⑤ If he/she is provided with another scholarship (except for a scholarship designated for research expenses); or
- ⑥ If grantee's government and/or other state institutions request such cancellation.

(2)Traveling Costs:

- ① Transportation to Japan: Each grantee will be supplied in general, accounting to his/her itinerary and route as designated by MEXT, with an economy-class airplane ticket from the international airport nearest to his/her home address\* to Narita or Haneda International Airport. Expenses such as domestic transportation from his/her home address to the international airport, airport tax, airport usage fees, special taxes on travel, or inland transportation within Japan will NOT be supplied. \*The address in the country of the grantee's nationality stated in the application form is in principle regarded as the recipient's "home address".
- ② Transportation from Japan: The grantee who returns to his/her home country within the fixed period after the expiration of his/her scholarship will be supplied, in general, upon application, with an economy-class airplane ticket for the travel from Narita or Haneda International Airport to the international airport nearest to his/her home address.

\* Insurance premiums for travel to/ from Japan shall be borne by the grantee.

(3)School Fees: Fees for matriculation and tuition will be paid by the Japanese government.

(4)Accommodations:

- ① In principle, grantees may reside at residence halls provided by GRIPS.
- ② Private Boarding Houses or Apartment Houses:  
Those who cannot accommodate in the facilities described above will be arranged at private boarding houses or apartments recommended by the GRIPS Student Office.

5. Selection

- (1)Based on the recommendation of authorities, GRIPS will select initial candidates from among applicants by means of an interview, and a review of the submitted documents. If it is not possible to hold an interview in the applicant's home country, an interview may be conducted by telephone or the Internet.
- (2)Those who have been selected initially by GRIPS will be put forward to the YLP committee established by MEXT for the final selection.

6. Education at GRIPS

All lectures and practical training are conducted in English.

7. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated date. Documents submitted will not be returned.

	Item	Number of Originals	Number of Photocopies	Remarks
(1)	① Application for Admission	1	4	Prescribed form
(2)	Photographs	5	—	6 x 4 cm, taken within the past 6 months, should be affixed to each of the 5 application forms
(3)	② Official transcripts from all undergraduate and graduate institutions attended	1	4	
(4)	③ Recommendation Letter from the recommending authority	1	4	

(5)	③ Recommendation Letter from the applicant's direct superior at work	1	4	Prescribed form
	③ Recommendation Letter from the applicant's superior at work, or supervising professor of the university	1	4	
(6)	④ Certificate of Health	1	4	Prescribed form, to be issued by the medical institution designated by Japanese Embassy; all items must be completed, and all comments must be written in English in block letters
(7)	⑤ Official degree certificates or certified copies of diplomas from all undergraduate and graduate institutions attended	1	4	
(8)	⑥ Essay explaining applicant's aspirations and future plans following program completion	1	4	3-page essay describing the applicant's reason/motivation for applying; future plans and expectations from the program as well as future career goals
(9)	⑦ Certificate of Citizenship	1	4	Any of these
	⑦ Family Register	1	4	
	⑦ Copy of the Passport	—	5	
(10)	⑧ English Proficiency Certificate	—	5	TOEFL/IELTS or other equivalent test score.
(11)	⑨ Answer to the Essay Questions	1	4	

**\*Attention**

- All documents should use A4 paper and should be typed. If documents are handwritten, please print clearly.
- All documents must be in English. Documents in languages other than English must be accompanied by an official translation. To be official, the translation must have been done by the organization issuing the document or by an accredited translator. We will not accept your own translations. We must emphasize that applications are considered incomplete until *all* documents, including recommendation letters and diplomas, are submitted in English or come with English translations.
- You must submit all your official transcripts from all undergraduate and graduate institutions attended in sealed, unopened envelopes signed or stamped across the flap by the school authorities. Official transcripts are transcripts issued by the university and bear the seal or signature of the registrar.
- Recommendation letters should be written separately in the designated format by an immediate superior at your workplace or an academic advisor from your university. At least one and preferably two should be written by immediate superiors at the workplace.
- You must submit all your degree certificates or certified copies of diplomas from all undergraduate and graduate institutions attended in sealed, unopened envelopes signed or stamped across the flap by the school authorities. An official degree certificate is a certificate issued by the university and bears the official seal of the university. You should request and receive your official degree certificate OR a certified copy of your diploma from your university.
- Please note that English test scores are valid for two years from the test date, and therefore tests must have been taken within two years of the date of admission. If you submit the results of a different test of English proficiency, please submit a conversion of the score to TOEFL or IELTS. Applicants who have completed an undergraduate or graduate degree at an institution located and accredited in the USA, the UK, Canada, Australia, New Zealand, and Ireland will be automatically exempted from submitting an English test score. Applicants who have completed an undergraduate or graduate degree at an institution where the language of instruction was English may request a waiver of the English language proficiency requirement. If you wish to apply for a waiver, you will need to enclose a letter with supporting documents outlining the reasons why you should be exempted.

7. Your application may not be accepted if any of the documents are incomplete, inaccurate, or missing.
8. Number the documents from ① to ⑨(the items numbered in the list above) in the upper right corner of each document.

8. Notes

- (1)Each recipient is advised to learn some basic Japanese language and to acquire basic information on Japanese climate, geography, customs, university education, and social conditions in Japan, as well as about the differences between the Japanese legal system and that of his/her home country before departing for Japan.
- (2)The recipient should bring approximately US \$2,000 or the equivalent to cover immediate needs after arrival in Japan since the scholarship will be paid a while later.
- (3)More detailed information on the YLP scholarship program is available at the Japanese diplomatic mission in your country.

Young Leaders' Program (School of Government)  
Curriculum Guidelines

I Basic Concepts

1. Each subject will deal with theories based not only on the experiences of the so-called modern Western World, but also on those concerned with the historical experiences of Japan and other non-Western countries. While analyzing commonalities in the modernization process along with its various possibilities, the courses seek to find the most desirable method for each country's modernization. (Comparative Approach)
2. Through modernization, our thoughts and ideas undergo deep transformations. However, the curriculum will not be concerned with modern ideas alone, but will also incorporate basic premises from the classical civilizations and ideas of the great thinkers. (Emphasis on liberal arts education aiming at self-relativization and critical thinking)
3. Going beyond instruction that is related to skills and knowledge, the curriculum will emphasize the fostering of students' ideas; identifying problems; and developing the ability to arrive at their own solutions. (Emphasis on discussion and self-study)
4. Through encounters with leading figures from all areas (including other promising young students), the curriculum aims to create human networks and further understanding about Japan.
5. By offering a broad range of courses, the curriculum encourages students to establish policymaking abilities required of national leaders who are knowledgeable in a broad range of areas.

II Students

The course is designed for young public administrators and government officials, who are expected to play active roles in Asia and Central Europe as future national leaders.

III Courses (in alphabetical order; courses offered are subject to change)

1. Required Courses (5credits)

- Global Governance: Leadership and Negotiation
- Introduction to Japan
- Introduction to Public Policy Studies

2. Recommended Courses (At least 8 credits)

- Comparative Politics
- Contemporary Japanese Economy
- Economic Development of Japan
- Essential Microeconomics
- Government and Politics in Japan
- International Political Economy
- International Relations
- International Security Studies
- Japanese Economy
- Microeconomics I
- Structure and Process of Government

3. Elective Courses (Credits for the graduation requirement)

- Development Economics
- Global Development Agendas and Japan's ODA
- Government and Market



- Innovation, Sustainability and Uncertainty
- International Trade
- Japanese Financial System
- Japanese Foreign Policy
- Local Governance in the Changing World
- Local Government Finance
- Local Government System
- Macroeconomics I
- Public Economics
- Social Science Questions and Methodologies

4. Colloquium (2 credits) (Required Course)

This course will provide an opportunity to listen and discuss various issues with young government leaders and frontrunners in various fields. The colloquia will be organized five times in each of the fall and spring terms.

5. Independent Study (6 credits) (Required Course)

Students will produce a research paper on a topic of their choice, under the guidance of designated advisors. Students are allowed to conduct related fieldworks upon request.

6. Field Trip (2 credits) (Required Course)

Field Trips to a variety of places, such as regional offices of the central government, local governments, industrial facilities, historical heritage, and cultural assets in the different regions of Japan will be arranged during the fall and spring terms.

7. Other Educational Activities

Japanese Language Class

All lectures are conducted in English, making it unnecessary for students to master Japanese. However, Japanese language courses will be offered to students who wish to further their knowledge of Japanese language and culture.

IV Further information

For more information on GRIPS, please visit: <http://www.grips.ac.jp/en/>

APPLICATION FOR JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP

日本政府 (文部科学省) 奨学金留学生申請書

Young Leaders' Program Student for 2016 (School of Government)  
 ヤング・リーダーズ・プログラム留学生 (行政コース)

INSTRUCTIONS (記入上の注意)

- The application must be typewritten if possible, or neatly handwritten in block letters. (明瞭に記入すること。)
  - Numbers should be in Arabic figures. (数字は算用数字を用いること。)
  - Year should be written in the Anno Domini system. (年号はすべて西暦とすること。)
  - Proper nouns should be written in full, and not be abbreviated. (固有名詞はすべて正式な名称とし、一切省略しないこと。)
- \*Personal data entered in this application will only be used for scholarship selection purposes, and contact information such as e-mail addresses will only be used for forming related human networks after the student returns home and for sending of information by the Japanese Government.

(本申請書に記載された個人情報については、本奨学金の選考のために使用するほかは、特にE-mail アドレス等の連絡先については、帰国後における関係者のネットワークを作ること、及び必要に応じ日本政府より各種情報を送信する以外には使用しない。)

1. Name in full in your native language (姓名 (自国語)) (Sex)  
 Male (男)  
 Female (女)

\_\_\_\_\_

(Family Name/Surname) (First Name) (Middle Name)

In Roman Block Capital Letters (if written in the passport, follow that form) (ローマ字、パスポート表記がある場合は、それに合わせること) (Marital Status)  
 Single (未婚)  
 Married (既婚)

\_\_\_\_\_

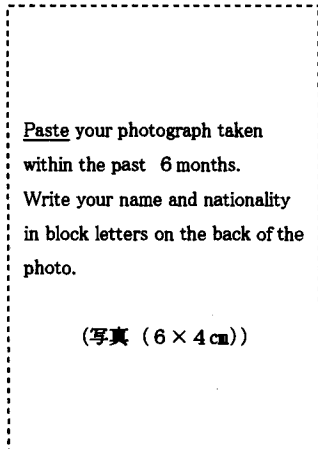
(Family Name/Surname) (First Name) (Middle Name)

2. Nationality (国籍) 2-2. Possession of Japanese nationality (日本国籍を有する者)  Yes, I have. (はい)  
 No, I don't have. (いいえ)

3. Date of Birth (生年月日)

19 \_\_\_\_\_

Year (年) Month (月) Day (日) Age (年齢): as of October 1, 2016  
 (2016年10月1日現在の年齢)



4. Present Status: with the organization address, ZIP/postal code, and telephone number, facsimile number, E-mail address  
 現職、勤務先名、住所、電話番号、ファックス番号又はEメールアドレスを記入すること。

Present Position	Division/Section	Organization
Address (Organization)	ZIP/Postal Code	
Phone	Fax	E-mail

5. Present home address, ZIP/postal code, and telephone number, facsimile number, E-mail address  
 (現住所、郵便番号及び電話番号、ファックス番号又はEメールアドレス)

Address (Home)	ZIP/Postal Code
Phone	Fax
	E-mail

\* If possible, write an E-mail address where you can be contacted for periods that include the time before you come to Japan, your stay in Japan and the period after you return home.  
 (可能な限り、渡日前～日本留学中～帰国後にわたり使い続けることが予想されるEメールアドレスを記入すること。)

6. Field of Study Specialized in the Past (Be as detailed and concrete as possible.)  
 (過去に専攻した専門分野 (できるだけ具体的に詳細に書くこと。))

7. Educational Background (学歴)

		Name and Location of School (学校名及び所在地)	Year and Month of Enrollment and Graduation (入学及び卒業年月)	Period of Schooling Attended (修学年数)	Diploma or Degree Awarded, Major Subject (学位・資格, 専攻科目)
<b>Elementary Education</b> (初等教育)		Name (学校名)	From (入学)	years (年)	
Elementary School (小学校)		Location: City, Country (所在地: 都市、国)	To (卒業)	and months (月)	
<b>Secondary Education</b> (中等教育)	Lower Secondary School (中学)	Name (学校名) Location: City, Country (所在地: 都市、国)	From (入学) To (卒業)	years (年) and months (月)	
	Upper Secondary School (高校)	Name (学校名) Location: City, Country (所在地: 都市、国)	From (入学) To (卒業)	years (年) and months (月)	
<b>Higher Education</b> (高等教育)	Undergraduate Level (大学)	Name (学校名) Location: City, Country (所在地: 都市、国)	From (入学) To (卒業)	years (年) and months (月)	*-1
	Graduate Level (大学院)	Name (学校名) Location: City, Country (所在地: 都市、国)	From (入学) To (卒業)	years (年) and months (月)	
Total Years of Schooling Mentioned above (以上を通算した全学校教育修学年数)				years (年)	

\*If the blank spaces above are not sufficient for information required, please attach a separate sheet.  
 ((注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。)

- Notes: 1. Exclude kindergarten and/or nursery school education. (幼稚園・保育所教育は含まれない。)
2. Preparatory education for university admission is included in upper secondary school. (いわゆる「大学予備教育」は中等教育に含まれる。)
3. If the applicant has passed the university entrance qualification examination, indicate this in the blank with \*-1. (「大学入学資格試験」に合格している場合には、その旨を\*-1欄に記入すること。)
4. Any school years or levels skipped should be indicated in the fourth column (Diploma or Degree awarded, Major Subject, Skipped years and levels). (Example: Graduated high school in two years, etc.)  
 (いわゆる「飛び級」をしている場合には、その旨を該当する教育課程の「学位・資格, 専攻科目, 飛び級の状況」欄に記載すること。  
 (例: 高校を飛び級により2年で卒業))

8. Employment Record (in the last two positions) (職歴：過去の役職から2つ記入すること)

**\*\*\*At least 3 years of full-time work experience in public administration is required.\*\*\***

(行政機関等において、常勤職員として3年以上の実務経験が必須)

Name and Location of Organization (勤務先及び所在地)	Division/Section (部署名)	Position (役職名)	Work Experience (職務内容)	Period of Employment (勤務期間)
Present occupation: To be shown in the former page (現職：前のページに表記済)				From  To
				From  To
				From  To

\*If the blank spaces above are not sufficient for information required, please attach a separate sheet.

((注) 上欄に書ききれない場合には、適当な別紙に記入して添付すること。)

9. Extracurricular and Regional Activities (課外活動又は地域社会での活動)

Extracurricular and Regional Activities (課外活動又は地域社会での活動)	Period (期間)

10. English Proficiency: Report your score of TOEFL or IELTS and the Date of Test.

(英語能力：TOEFL 又は IELTS のスコアと受験日を記入すること。)

Score of TOEFL  
(TOEFL のスコア)

Score of IELTS  
(IELTS のスコア)

Date of Test  
(受験日)

\_\_\_\_\_ (iBT/PBT) or \_\_\_\_\_ 20\_\_\_\_\_  
Year (年) Month (月) Day (日)

1 1. Accompanying Dependents : Provide the following information if you plan to bring any family members to Japan.

(同伴家族欄 (日本に同伴する予定の家族がいる場合に記入すること。))

\* All expenses incurred by the presence of dependents must be paid by the grantee.

(注) なお同伴者に必要な経費はすべて自己負担である。

Name (氏名)	Relationship (続柄)	Age (年齢)

1 2. Is there anyone in your family who has been awarded or is applying for a Japanese Government (MONBUKAGAKUSHO: MEXT) Scholarship?

If yes, please fill in the blanks below. (家族の中に国費外国人留学生に採用されている者、もしくは申請中の者があるか。もし、あるならば、下欄に記入すること。)

Name \_\_\_\_\_ (awarded/applying)

(氏名) \_\_\_\_\_ (採用/申請中)

Relationship \_\_\_\_\_

(本人との関係) \_\_\_\_\_

1 3. Have you been awarded a Japanese Government (MONBUKAGAKUSHO:MEXT) Scholarship in the past? If yes, please fill in the blanks below.

(過去に国費外国人留学生に採用されたことがあるか。もし、あるならば、下欄に記入すること。)

Period \_\_\_\_\_

(期間) \_\_\_\_\_

University \_\_\_\_\_

(大学) \_\_\_\_\_

1 4. Person to be notified in applicant' s home country, in case of emergency:

(緊急の際の母国連絡先)

i) Name in Full \_\_\_\_\_  
(氏名)

ii) Address \_\_\_\_\_  
(住所)

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

iii) Occupation \_\_\_\_\_  
(職業)

iv) Relationship \_\_\_\_\_  
(本人との関係)

I understand and accept all the matters stated in the Application for Japanese Government (MONBUKAGAKUSHO: MEXT) Scholarship for 2016, and hereby apply for this scholarship.

(私は 2016 年度日本政府 (文部科学省) 奨学金留学生募集要項に記載されている事項をすべて了解して申請します。)

Date of Application \_\_\_\_\_  
(申請年月日)

Applicant' s Signature \_\_\_\_\_  
(申請者署名)

Applicant' s Name \_\_\_\_\_  
(in Roman Block Capitals)  
(申請者氏名)

# 健康診断書

## CERTIFICATE OF HEALTH (to be completed by the examining physician)

日本語又は英語により明瞭に記載すること。

Please fill out (PRINT/TYPE) in Japanese or English. Do not leave any items blank.

氏名 Name: \_\_\_\_\_  
 Family name, First name Middle name  
男 Male 生年月日 Date of Birth: \_\_\_\_\_ 年齢 Age: \_\_\_\_\_  
女 Female

### 1. 身体検査 Physical Examinations

(1) 身長 Height \_\_\_\_\_ cm 体重 Weight \_\_\_\_\_ kg

(2) 血圧 Blood pressure \_\_\_\_\_ mm/Hg ~ \_\_\_\_\_ mm/Hg 血液型 Blood Type 

A	B	O	RH	+
				-

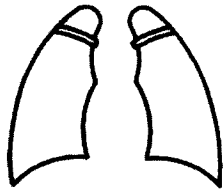
脈拍数 Pulse Rate \_\_\_\_\_/min 整 regular 不整 irregular

(3) 視力 Eyesight: (R) \_\_\_\_\_ (L) \_\_\_\_\_  
 裸眼 without glasses (R) \_\_\_\_\_ (L) \_\_\_\_\_  
 矯正 with glasses or contact lenses

(4) 聴力 Hearing: 正常 normal 低下 impaired 言語 speech: 正常 normal 異常 impaired

### 2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること (6ヶ月以上前の検査は無効。)

Please describe the results of physical and X-ray examinations of applicant's chest x-ray (X-ray taken more than 6 months prior to the certification is NOT valid).



肺 lung: 正常 normal 異常 impaired

Date \_\_\_\_\_

Film No. \_\_\_\_\_

Describe the condition of applicant's lung.

心臓 Cardiomegaly: 正常 normal 異常 impaired

心電図 Electrocardiograph 正常 normal 異常 impaired

### 3. 現在治療中の病気 Disease & Treatment at Present

Yes (Disease: \_\_\_\_\_ Medicine: \_\_\_\_\_) No

### 4. 既往症 Past history: Please indicate with + or - and fill in the date of recovery.

Tuberculosis..... ( . . . ) Malaria..... ( . . . ) Measles..... ( . . . )  
 Epilepsy..... ( . . . ) Kidney disease..... ( . . . ) Heart diseases..... ( . . . )  
 Diabetes..... ( . . . ) Drug allergy..... ( . . . ) Psychosis..... ( . . . )  
 Functional disorder in extremities..... ( . . . ) Others..... ( . . . )  
 Rheumatic fever..... ( . . . ) Hepatitis (Type: A, B, C, D, E) ( . . . )

### 5. ワクチン接種歴 Vaccination history

MMRV (Measles, Mumps, Rubella, Zoster)..... Time(s) ( ) Mumps..... Time(s) ( ) Hepatitis B..... Time(s) ( )  
 MMR (Measles, Mumps, Rubella)..... Time(s) ( ) Chicken pox..... Time(s) ( ) Meningitis..... Time(s) ( )  
 MR (Measles, Rubella)..... Time(s) ( ) Polio..... Time(s) ( )  
 M (Measles)..... Time(s) ( ) Diphtheria Pertussis Tetanus combined..... Time(s) ( )

### 6. 検査 Laboratory tests

検尿 Urinalysis: glucose ( ), protein ( ), occult blood ( ) • 検便 Feces: Parasite(egg of parasite)(+, -)  
 赤沈 ESR: \_\_\_\_\_ mm/Hr, WBC count: \_\_\_\_\_ x10<sup>3</sup>/μl, Hemoglobin: \_\_\_\_\_ g/dl, ALT: \_\_\_\_\_ u/l

### 7. 診断医の印象を述べて下さい。 Please describe your impression.

### 8. 志願者の既往歴、診察・検査の結果から判断して、現在の健康の状況は十分に留学に耐えうるものと思われますか?

In view of the applicant's history and the above findings, is it your observation his/her health status is adequate to pursue studies in Japan? yes  no

日付 Date: \_\_\_\_\_ 署名 Signature: \_\_\_\_\_

医師氏名 Physician's Name in Print: \_\_\_\_\_

検査施設名 Office/Institution: \_\_\_\_\_

所在地 Address: \_\_\_\_\_

# Recommendation Form

To the Applicant

Please complete only the top portion of this form. Your recommender should complete the rest of the form.

Your Name (Family)	(Given)	(Middle)

To the Recommender

The person whose name appears above is applying for admission to the Young Leaders' Program.

Please provide your recommendation on your own letterhead or stationery. The Admissions Committee values the recommender's direct contact with the candidate. In your letter, please answer the following questions as candidly and specifically as possible:

Please return this form and your recommendation to the applicant in a sealed envelope, with your signature across the seal. The applicant will submit the sealed, signed envelope to us as part of the completed application package.

The Admissions Committee is aware of the time and care necessary to prepare this form. We gratefully acknowledge your help.

1. How long and in what capacity have you known the applicant ?

2. How often have you observed the applicant? (Please tick one box)

- every day     3 or 4 times a week     1 or 2 times a week     1 or 2 times a month  
 less than once a month

3. Please provide a short list of specific activities which demonstrate the applicant's salient talents and strength, e.g., leadership, creativity.
  
  
  
  
  
  
  
  
  
  
4. Please discuss observations you have made concerning the applicant's leadership abilities.  
(Please tell the reason to judge that the applicant has a possibility to be a leader in your home country.)
  
  
  
  
  
  
  
  
  
  
5. Please discuss observations you have made concerning the applicant's interpersonal skills.
  
  
  
  
  
  
  
  
  
  
6. Please discuss observations you have made concerning the applicant's innovative/creative capabilities.





9. Please write if you have any comment.

Please provide telephone numbers should the Admissions Committee feel a need to contact you regarding the reference.

Business Telephone Number \_\_\_\_\_

Home Telephone Number \_\_\_\_\_

Recommender's Signature \_\_\_\_\_

Recommender's Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Position or Title \_\_\_\_\_ Organization \_\_\_\_\_

Business Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

## Essay Questions

The following essay questions will provide us with more information about you and your reasons for applying to the Young Leaders' Program.

Your essays must be typed. Please use A4-size paper or 8 1/2" × 11" paper. Limit your responses to the maximum number of words designated for each question. Use standard double-spaced lines. Your name should appear at the top of each separate sheet of paper. The number of the essay question should precede every essay. Staple the essays together and submit them with the other application materials.

1. What are your most significant accomplishments, activities, and life experiences to date? Please emphasize the events which highlight your unique abilities and personality. (maximum 500 words)
2. What is your leadership philosophy? Describe key individuals and/or experiences that shaped your philosophy. Also describe how mistakes by you or others influenced your thinking. (maximum 500 words)

### Supplemental Question

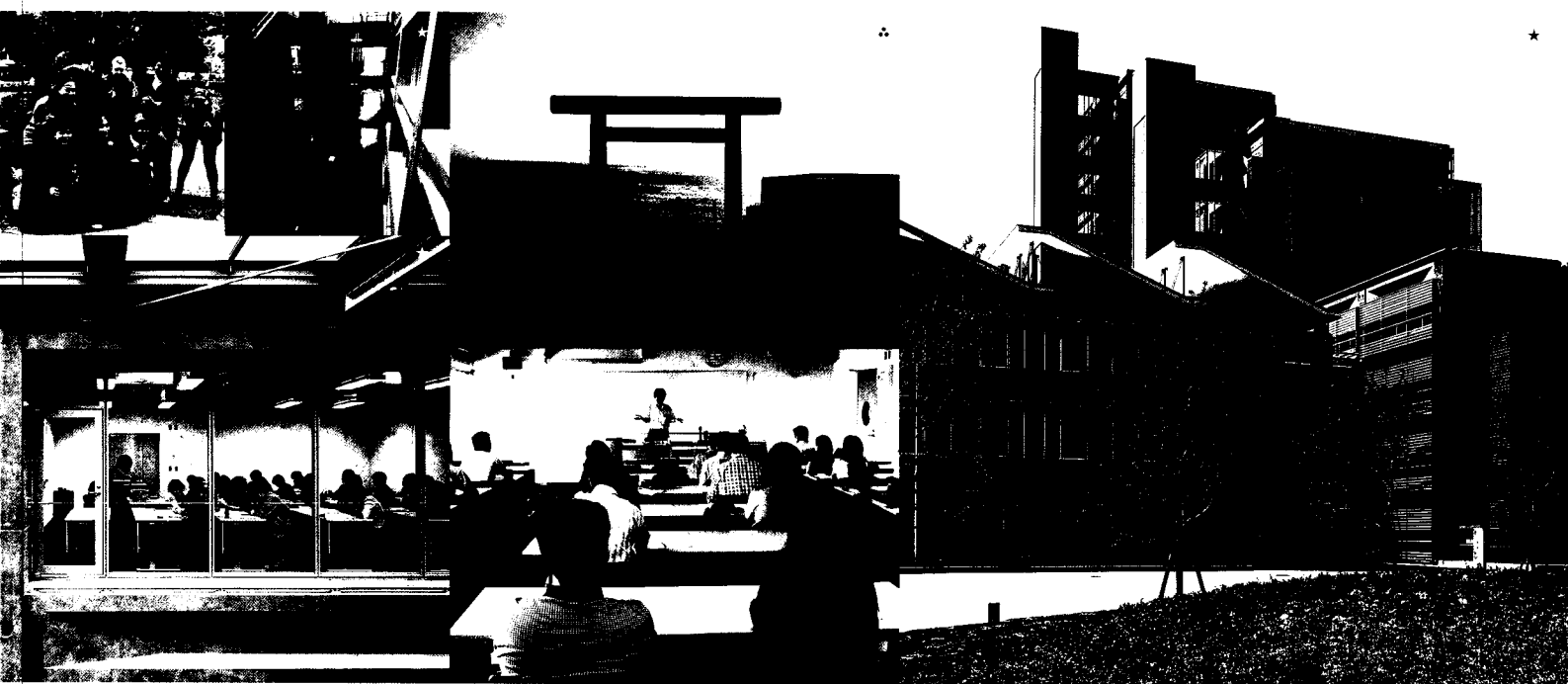
3. How did you become interested in the Young Leaders' Program? Please list specific information sources such as publications, alumni, faculty, and websites. (maximum 200 words)

YLP-MEXT Scholarship Program

# Young Leaders Program

School of Government

School of Local Governance



政策研究大学院大学  
NATIONAL GRADUATE INSTITUTE  
FOR POLICY STUDIES

# A World of Opportunities for Young Leaders

## Message from the Program Director



The Young Leaders Program (YLP) at GRIPS is a special master's degree program for promising young leaders in government. It is fully supported, including full scholarships for all students, by the Japanese government.

The YLP aims at nurturing future national leaders in Asia and other regions, forming international human networks of these leaders, establishing friendly relations among participating countries and improving the quality of public policy.

The specific content of the YLP is designed to provide young leaders with opportunities to enrich and enlarge their knowledge of global, regional and Japanese politics and economies, public administration and policies from comparative, historical and contemporary perspectives. The faculty is composed of eminent academics and former government officials with a wide range of experience in both national and local governments.

I hope you will join the Young Leaders Program and realize your dream of contributing to your country and to the global community in your future career.



**Prof. Masahiro Horie**

Director of Executive Development  
Center for Global Leadership;  
Director of Young Leaders Program;  
Senior Professor  
*Specialty: Public Administration*



**Prof. Mikitaka Masuyama**

Vice President; Dean;  
Chair of Masters' Program  
Committee; Director of Public Policy  
Program (Domestic);  
Deputy Director of Young Leaders  
Program (School of Government);  
Professor  
*Specialty: Japanese Politics, Legislative  
Institutions, Political Methodology*



**Prof. Hirofumi Takada**

Deputy Director,  
Young Leaders Program (School of Local  
Governance),  
Professor  
*Specialty: Local Public Administration and  
Finance, Local Revitalization*

### About GRIPS

The National Graduate Institute for Policy Studies (GRIPS) was founded in 1997 by the Japanese government as a stand-alone national graduate university focused on policy studies. Future policy leaders and researchers from all over the world gather here, forming an international research hub.

The Young Leaders Program is a one-year program that culminates in a Master's Degree in Public Administration or Public Policy. The YLP is part of the Japanese government's Ministry of Education, Culture, Sports, Science and Technology (MEXT) scholarship program.

# 1 About the Program

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The YLP has two parallel and overlapping programs run through the School of Government and the School of Local Governance. The curriculum for both courses is taught entirely in English and covers a wide range of topics concerning public administration and policy formulation. It also offers the opportunity for intensive discussion with politicians, high-level government officials, corporate directors, journalists and other leaders. The program includes field trips and workshops and requires a final paper based on independent study and research. There are opportunities to collaborate on policy research with other institutions, including Japan's central and local governments. The colloquium, which meets five times per semester, is an unrivalled opportunity to discuss fresh ideas with eminent speakers.

## Goals and mission

The goal of the YLP is to cultivate national leaders of the future in Asia and around the world. Participants gain a deep understanding of Japan through their activities and work during the program and build the foundations for a network of friendly relationships and improved policy planning capacity among national leaders.

Graduates from the YLP are expected to return to their former governmental organizations and apply their knowledge and experience to become strong leaders.

## Target group

The Young Leaders Program is for exceptionally promising young government officials who have already shown their dedication through work experience in public administration. Students are admitted on the basis of an appraisal of their potential to become future leaders at home, to play important roles in their countries' development and to maintain strong, long-lasting working relationships with Japan and other countries around the world.



Photo : ★ Masao Nishikawa ❖ Martinovic Boris

# 2 Curriculum

## Course Offerings for 2016-2017

### School of Government

Category	Course Name	Credit
<b>I</b> Required Courses	Introduction to Public Policy Studies	2
	Global Governance: Leadership and Negotiation	1
	Introduction to Japan	2
	Colloquium	2
	Independent Study	6
<b>II</b> Recommended Courses	Field Trip	2
	Microeconomics I	2
	Essential Microeconomics	4
	Contemporary Japanese Economy	2
	Japanese Economy	2
	Economic Development of Japan	2
	Government and Politics in Japan	2
	International Relations	2
	International Political Economy	2
	International Security Studies	2
	Comparative Politics	2
Structure and Process of Government	2	
<b>III</b> Elective Courses	Macroeconomics I	2
	Government and Market	2
	Global Development Agendas and Japan's ODA	2
	Public Economics	2
	International Trade	2
	Japanese Financial System	2
	Development Economics	2
	Japanese Foreign Policy	2
	Social Science Questions and Methodologies	2
	Local Government System	2
	Local Government Finance	2
	Local Governance in the Changing World	2
	Innovation, Sustainability and Uncertainty	2
	Selected Topics in Policy Studies I-IV	2
Courses not listed in this table		
<b>Others</b>	Courses offered by the Center for Professional Communication	

### School of Local Governance

Category	Course Name	Credit	
<b>I</b> Required Courses	Introduction to Public Policy Studies	2	
	Local Government System	2	
	Local Government Finance	2	
	Local Governance in the Changing World	2	
	Introduction to Japan	2	
	Colloquium	2	
	Research Paper	4	
	Workshop I	2	
	Workshop II	2	
	<b>II</b> Recommended Courses	Government and Politics in Japan	2
International Relations		2	
Structure and Process of Government		2	
Global Governance: Leadership and Negotiation		1	
Microeconomics I		2	
Essential Microeconomics		4	
Economic Development of Japan		2	
<b>III</b> Elective Courses		Macroeconomics I	2
		Government and Market	2
		Global Development Agendas and Japan's ODA	2
	Public Economics	2	
	International Trade	2	
	Japanese Financial System	2	
	Development Economics	2	
	International Relations of the Asia Pacific	2	
	East Asian Economies	2	
	Social Science Questions and Methodologies	2	
<b>Others</b>	Innovation, Sustainability and Uncertainty	2	
	Selected Topics in Policy Studies I-IV	2	
<b>Others</b>	Courses not listed in this table		
	Courses offered by the Center for Professional Communication		

Courses offered in the program are subject to change.  
For the latest, see  
<http://www.grips.ac.jp/en/education/bulletin/>



Photo : Martinovic Boris

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## **Coursework**

The Young Leaders Program offers a wide range of courses concerning public administration, economics, political science and policy formulation. In addition to the required courses, students can select subjects in accordance with their interests and needs. All courses are taught in English.

## **Colloquium**

One of the unique features of the Young Leaders Program is the Colloquium, where YLP students are offered an exclusive and unrivalled opportunity to discuss and share ideas with a diverse range of eminent speakers, including many distinguished government leaders. The Colloquium meets ten times a year, divided between the fall and spring terms.

## **Independent Study & Research Paper**

During the independent study you work one-on-one with an instructor on your master's thesis (or "policy paper") on a particular topic related to public administration and policy formulation. Students are supported in their research by the Center for Professional Communication (CPC) that organizes Writing Workshops as well as individual consultation throughout the year. The CPC will also help students improve their presentation skills. All students will give a presentation on their research in July.

## **Field Trips (School of Government)**

Educational field trips are organized twice a year and provide a great opportunity to learn about local governments and communities, and socioeconomic developments in Japan. The field trips complement what is being taught in the classrooms and take you to places that you may not be able to explore and learn about on your own. You will visit central and local government offices, cultural and historical heritage sites, and industrial facilities. The YLP School of Government class of 2014 students visited Kagoshima prefecture in February 2015 and Gifu prefecture in July 2015.

## **Workshops (School of Local Governance)**

During the workshops, you will visit central and local governments to meet with officials who will share their first-hand experience and practice in policy planning and implementation. You will also have a chance to visit various facilities such as organic vegetable farmers in scenic mountain areas or a day care facility for elderly people. You may thus be able to catch a glimpse of how the Japanese government system actually works in everyday life in Japan.





# 3 Student Support and Resources

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One unique aspect of GRIPS is our extensive support system for assisting students in their daily living. We consider this aspect of your lives to be every bit as important as your academic life, especially for foreign scholars unfamiliar with Japan. As international students have comprised, on average, about 60% of the GRIPS student body over the last 10 years, we have developed comprehensive services to assist students in their day-to-day living.

The Student Office organizes orientation programs for incoming students and assists arriving international students in getting organized and settled in Japan. It also organizes a number of social events and activities, including field trips and concerts. The Student Office also functions as a hub to promote meaningful interaction and understanding between Japanese and foreign nationals.

## Faculty

GRIPS has nearly 300 -faculty member from a variety of backgrounds. Many of them have served as central and local government officials, diplomats, bankers or business executives. This enables an effective combination of rigorous academic courses complemented by professional expertise and experience.

For more on our faculty members, please see <http://www.grips.ac.jp/en/about/directory/>

## Accommodation

Accommodation is provided in the Tokyo International Exchange Center (TIEC), operated by the Japan Student Services Organization ( JASSO ).

### Tokyo Academic Park Residence Halls

In the bayside area, built in 2001 by the Ministry of Education, Culture, Sports, Science and Technology (MEXT)

Room Types: Single, Couple, Family



## Resources

### Center for Professional Communication

The mission of the Center for Professional Communication is to support GRIPS' students, faculty, and staff in developing effective professional communication skills and competencies needed to communicate productively in an environment of multiple stakeholders. To this end, we offer a range of instruction and support in fundamental areas of professional communication in English and Japanese including policy paper writing, professional speaking, grant proposal writing, and digital communications. We also provide opportunities for cultural and academic exchanges through a self-access learning center, organize seminars and special events related to all aspects of professional communication, and prepare customized materials for students and staff on academic and professional writing and language learning.



The center supports Japanese language learning of students who lack Japanese language proficiency for daily living and study. The purpose is to help students achieve greater competence in comprehension and speaking. The center also facilitates cultural and traditional experiences.

### Library

- Extensive collection of publications in the field of policy studies, collected from around the world
- Collection contains over 180,000 volumes, including reference books, statistical collections, working papers, and government documents
- Large collections of periodicals that include more than 10,000 journals, many of which are available online
- Well-trained staff are equipped to respond to research-related requests



## Facilities

### Student Rooms and Computers

- Each student is provided with a study space and laptop computer, accessible 24 hours a day
- A computer help desk is open to all students during regular working hours



### Health Services Center

- In-house health clinic
- Nurse on duty daily, doctor available several days a week
- Provides medical advice, basic medical examinations
- Will refer to an appropriate hospital or specialist when necessary



### Fitness Center

- Running machines
- Training equipments
- Showers
- DVD for exercises
- Free use by students, faculty, and staff



# 4 Admissions

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## Eligibility

The Young Leaders Program is open to young public administrators and government officials who are expected to play active roles in the future as national leaders in their home countries. A minimum of three years of full-time work experience (five is preferable) in the field in the applicant's home country is a prerequisite for admission to the program.

The School of Government focuses on national policy-making and accepts students from 29 countries: Australia, Bangladesh, Brunei Darussalam, Bulgaria, Cambodia, Czech Republic, Hungary, India, Indonesia, Kazakhstan, Kyrgyz Republic, Laos, Malaysia, Mongolia, Myanmar, P. R. China, Pakistan, the Philippines, Poland, South Korea, Romania, Singapore, Slovakia, Sri Lanka, Thailand, Turkey, Turkmenistan, Uzbekistan and Vietnam.

The School of Local Governance focuses on areas such as education, health, social welfare, and local development. It accepts students from 20 countries: Cambodia, Czech Republic, Hungary, India, Indonesia, Kazakhstan, South Korea, Laos, Malaysia, Mongolia, Myanmar, P. R. China, Pakistan, the Philippines, Poland, Romania, Thailand, Turkey, Uzbekistan and Vietnam.

Admission to the Young Leaders Program requires a bachelor's degree or its equivalent from a recognized, accredited university of the highest standard as well as certifiable good health. The applicant should be under 40 years of age as of 1 October, 2016; should be proficient in English with a TOEFL-iBT score of 79 (TOEFL-PBT score of 550), IELTS 6.0 or equivalent and must be able to obtain a Student visa prior to arrival in Japan.

Applicants are not eligible if they are unable to travel to Japan during the program dates. People who are active members of military forces or civilians employed by the military during any part of the scholarship period or who are enrolled in a Japanese university under Student status or plan to enroll at a Japanese university as a privately financed international student between the time of application for the GRIPS scholarship and the time the scholarship period is due to commence are also ineligible. Loss of status as public administrator or government official before completion of the program will also render participants ineligible.

## Admissions Timeline

Previous Year	Year of Enrollment		
<b>7-10</b> July – mid-October	<b>12-1</b> December – January	<b>2-3</b> February – March	<b>5</b> May
Obtain application form and submit completed application to the Japanese Embassy or "recommending authorities"	Document screening by GRIPS Admissions Office	Interviewing shortlisted candidates (in person or by telephone)	Final approval by MEXT and result notification

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## Scholarships

An allowance of 242,000 yen per month (in FY 2015; amount is subject to change) will be provided to grantees during the term of the scholarship. Grantees who are absent from the university for long periods will no longer be provided with the scholarship. Application, admission and tuition fees will be paid by the Japanese government. Round-trip economy-class air tickets between the student's home country and Japan will be provided.

## Application procedures

Applicants should obtain an application form from the Japanese embassies or recommending authorities in the eligible countries (please check the GRIPS website for details about the recommending authorities in your country). Applicants must submit the following documentation in hard copy: application, essays, photographs, university transcript, university diploma, certificate of English proficiency, recommendation letter from the recommending authority, recommendation letter from the applicant's direct superior at work, certificate of health and a passport copy. The application deadline is usually around mid-October. Please check with the Japanese embassy for the exact date.

For details, please see  
[http://www.grips.ac.jp/en/education/inter\\_programs/leader/](http://www.grips.ac.jp/en/education/inter_programs/leader/)



**6-9** June-September

**10** October

Finalizing the admissions process and pre-departure preparation (visa application, accommodation etc.)

Arrival in Japan and start of the program

# 5 Alumni

One of the greatest resources and joys of studying at GRIPS is the diversity of the student community. The connections you make at GRIPS are a valuable part of your degree. The GRIPS Alumni Network will ensure they are lifetime bonds by keeping you in touch with fellow alumni and the school.

As a GRIPS graduate, you will join an impressive network of around 4,000 alumni - including some 295 from YLP - who are actively shaping future policies in more than 100 countries around the world. We offer a variety of ways to remain engaged with GRIPS and strengthen your ties with fellow alumni around the globe. These include alumni reunions, seminars, a searchable alumni directory and online networking opportunities utilizing social media such as Facebook and LinkedIn.

## Number of YLP Alumni

P.R.China	South Korea	Indonesia	Malaysia	Philippines	Singapore	Thailand
31	7	19	17	18	4	20
Brunei	Vietnam	Laos	Myanmar	Cambodia	Mongolia	Kazakhstan
2	5	14	14	16	6	10
Kyrgyz Republic	Turkmenistan	Uzbekistan	Bangladesh	India	Pakistan	Sri Lanka
7	1	19	9	9	10	5
Australia	Hungary	Czech Republic	Slovakia	Bulgaria	Poland	Romania
11	7	8	4	4	12	5
Turky						
1						
						<b>Total 295</b>

as of July 2015



## Alumni Voices

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**Cheong Belinda (Australia, 2013)**

Assistant Director, Parliamentary Budget Office

"During my year on the Young Leaders Program in Japan I had the opportunity to learn about public policy in Japan as well as Japanese society and culture. I enjoyed the collaborative study environment at GRIPS which encouraged discussion among students and staff. One of my most memorable experiences was getting to know my fellow students from around the world, especially on field trips."



**Cristina Preda (Romania, 2012)**

Public manager, Ministry of European Funds

"When I started the YLP programme I did not know how much I would like it and how much studying at GRIPS will change me. The programme gave me the opportunity to enrich my knowledge in so many ways: academic, cultural and first, and most important, personal, through the interaction with the special people that I have met and I shall never forget. As a bonus, I learnt so much about the fascinating Japanese culture and people."



**Tuy Sinna (Cambodia, 2012)**

Assistant attached the Office of the Council of Ministers

"YLP is both widely known and deeply respected as one of wonderfully unique program among other programs in GRIPS. It offers an excellent program and wonderful experience both living and studying. GRIPS serves as a huge Asian gateway connecting globally to policy maker and think tanker in policy and economic as well as worldwide alumni. To me, I felt special and privileged to be a part of GRIPS, especially YLP network."



**Xintao Zheng (China, 2011)**

Consul, Consulate-General of People's Republic of China in Vancouver

"My one-year study in GRIPS as a YLP student is definitely the most memorable experience in my life. It is so fruitful and enjoyable because here at GRIPS, we can learn so much from the professors who are the experts in their respective fields, and the various courses which designed to satisfy the different needs of each student; we are taken good care of by all the very supportive school staff members and the friendly Japanese fellow students; we also make friends and build connections with students from diversified backgrounds like you and me."



**Akhmal bin Abu Basar (Malaysia, 2010)**

Principal Assistant Secretary, Legal Affairs Division, Prime Minister's Department

"As an alumnus, I see YLP-GRIPS as a uniquely designed program and an experiential learning at its finest. Fruitful intellectual discourses were held with prominent politicians, officials, corporate leaders and entrepreneurs. Furthermore, learning was made easy by the professors and coordinators who were always very helpful. Not only I gained knowledge, YLP-GRIPS thought me values. In short, I enjoyed the experience, I learnt a lot and I will forever cherish the hospitality."

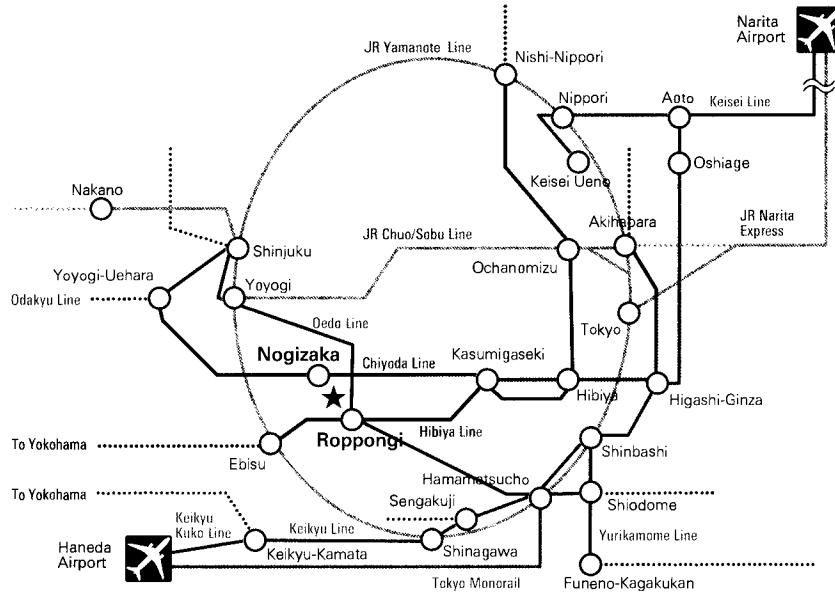
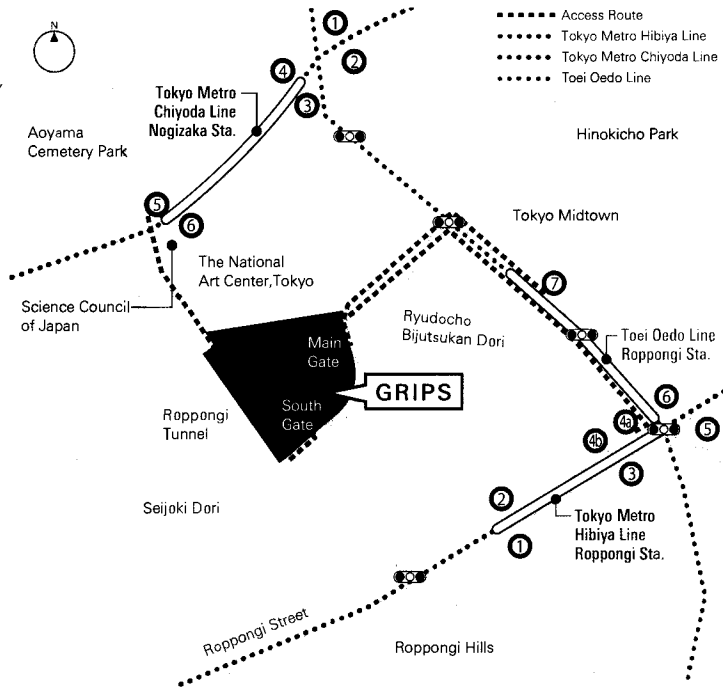
# Address and Contact Information

## Getting to GRIPS

The GRIPS building is located in the center of Tokyo, conveniently accessible by public transport. Both Nogizaka Station on the Chiyoda Line and Roppongi Station on the Oedo and Hibiya Lines are within 10 minutes walking distance.



Roppongi Hills



## National Graduate Institute for Policy Studies

7-22-1 Roppongi, Minato-ku, Tokyo 106-8677 Japan

Tel: +81-(0)3-6439-6000 Fax: +81-(0)3-6439-6010

<http://www.grips.ac.jp>

## Admissions Office

Tel: +81-(0)3-6439-6046 Fax: +81-(0)3-6439-6050

[admissions@grips.ac.jp](mailto:admissions@grips.ac.jp)

