

**(To be substitute for the same number and date)**  
**Government of the People's Republic of Bangladesh**  
 Ministry of Public Administration  
**Planning Cell-2**

No. 05.00.0000.239.25.008.2014-382

Dated: 15.04.2015

From: ASM Wadudur Rahman  
 Assistant Chief  
 Ministry of Public Administration, Dhaka.

To: Chief Accounts Officer  
 Ministry of Public Administration  
 22, Purana Paltan, Dhaka.

Sir,

The undersigned is directed to convey the sanction of deputation of the following officers for attending Professional Development Program (PUBLIC PROCUREMENT MANAGEMENT) under the project "Strengthening Government through Capacity Development of the BCS Cadre Officials" being implemented by the Ministry of Public Administration and sponsored by Japan Debt Cancellation Fund (JDCF) in International Training Centre of ILO(ITC-ILO), Italy for 15 days including travel time from 07.06.2015 to 21.06.2015 (or from the nearest possible date) under the following terms and conditions:

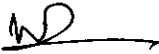
- (a) While on deputation they will be treated as on duty;
- (b) They will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
- (c) All the expenses will be borne from the project fund;
- (d) They will not be allowed to stay abroad more than the approved period;
- (e) After completion of the training they will have to submit a report (IAP) to the Ministry of Public Administration.

**List of Participants.**

Sl. No.	ID No.	Name	Designation	Present Address
1.	2454	Mr. Shaikh Md Mobarak Hossain	Director	Bangladesh Steel & Engineering Corporation, Dhaka
2.	3416	Mr. Md. Abual Hossain	Joint Secretary	M/O Land, Dhaka.
3.	3436	Mr. Md. Abdur Razaque	Director	Bangladesh Textile Mills Corporation, Dhaka
4.	3610	Mr. Md. Ziaur Rahman Khan	OSD (Attached to)	M/O Industries, Dhaka
5.	3624	Mr. Zillur Rahman, ndc	Project Director (Joint Secretary)	Digital Land Management Project, Dhaka
6.	4551	Mr. Abul Kashem	Joint Secretary	Local Govt Division, Dhaka
7.	4567	Mr. Md. Nuruzzaman	Director	Bangladesh Television, Dhaka
8.	4576	Mr. Akhteruzzaman Md Mostofa Kamal	Joint Secretary	M/O Home Affairs, Dhaka
9.	4612	Md. Haiul Quaium	Additional Division Commissioner	Divisional Commissioner Office, Rajshahi.
10.	4641	Mr. Md. Ramjan Ali	Member-Director	Bangladesh Agriculture Development Corporation, Dhaka
11.	4667	Dr. Md. Nasir Uddin	Director	Parjatan Corporation, Dhaka
12.	4710	Mr. Kamal Uddin	Director	Bangladesh Steel & Engineering Corporation, Dhaka
13.	4711	Mr. A K M Zakir Hossain Bhuiyan	Joint Secretary	M/O Education, Dhaka
14.	4727	Mr. Md. Amzad Hossain Khan	Director	Dhaka Transport Coordination Authority, Dhaka South, Nagar Bhaban, Dhaka.
15.	4805	Ms. Kulsum Begum	Joint Secretary	WO Health And Family Welfare, Dhaka.
16.	4840	Mr. Md. Iftekar Uddin Khan	DSD (Attached to)	M/O Health and Family Welfare, Dhaka
17.	4937	Mr. Syed Abdul Momin	OSD (Attached to)	Rural Development & Co-operative Division, Dhaka
18.	5039	Mr. Sayda Anowara Begum	Member	BCSIR, Dhaka
19.	5219	Mr. Md. Moshir Rahman	General Manager	Jiban Bima Corporation, Dhaka
20.	5270	Mr. Nanda Dulal Banik	Project Director	National Protibondhi Complex Construction. Project Dhaka
21.	5282	Dr. Musammat Nazmanara Khanum	OSD (Attached to)	M/O Civil Aviation & Tourism, Dhaka
22.	5294	Ms. Zobeda Khatun	Member	Bangladesh Sericulture Board, Dhaka

Sl. No.	ID No.	Name	Designation	Present Address
23.	5311	Mr. Md. Abdul Mannan	Joint Secretary	M/O Commerce, Dhaka.
24.	5316	Mr. Md. Toufiqul Alam	OSD (Attached to)	M/O Agriculture, Dhaka
25.	5324	Mr. Md. Mizanur Rahman	Director Local Government	Divisional Commissioner Office Sylhet
26.	5384	Mr. Md. Golam Rabbany	Additional Director General	Department of ICT, Dhaka
27.	5399	Mr. Md. Ayub Hossain	Director (Joint Secretary)	Department of Social Services, Dhaka
28.	5626	Ms. Sayeda Nayem Jahan	Joint Secretary	Finance Division, Dhaka
29.	7482	Ms. Ashrafunnessa	Joint Secretary	International Resources Division, Dhaka
30.	7486	Dr. Kazi Mustafa Sarwar	Joint Secretary	Statistics & Informatics Division, Dhaka
31.	07880010	Ms. Shahnaz Parvin	Commissioner of Customs	Customs, Excise & VAT Commissionerate, 160/A IDEB Building, Dhaka
32.	0131	Mr. Md. Shamsul Karim Bhuiyan	Joint Chief	Road Transport & Highway Division, Dhaka

2. During this tour, Adnan Habib (Passport No. BF 0295848) Son of Ms. Kulsum Begum, Joint Secretary, M/O Health and Family Welfare, Dhaka Dhaka will be accompanying her. She will bear all expenses by own fund.

  
 (ASM Wadudur Rahman)  
 Assistant Chief.  
 Phone : 9540759

**No. 05.00.0000.239.25.008.2014-432/1(100)**

**Dated: 19.05.2015**

Copy for information and necessary action to:-

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Secretary, M/O Foreign Affairs, Dhaka (Attention: Director (Consular) with request to issue note verbale).
4. Senior Secretary/Secretary, M/O .....
5. Embassy of Italy in Bangladesh, 74/79- Plot n. 2/3- Gulshan2- Dhaka-1212.
6. Bangladesh Embassy in Italy, Via Antonio Bertoloni 14 00197, Rome, Italy.
7. Director General/ Chairman, .....
8. Project Director & Additional Secretary, Ministry of Public Administration, Dhaka.
9. Divisional Commissioner, .....
10. Director General, Immigration & Passport, Agargaon, Dhaka.
11. Additional Secretary (APD/Administration), M/O Public Administration, Dhaka.
12. Private Secretary to Minister/ State Minister, .....
13. Deputy Secretary/Joint Secretary, (SA/Discipline/F. T/IT/Dev), M/O Public Administration, Dhaka.
14. Mr./Ms. Andreas Klemmer, Director of Training, International Training Centre of the ILO, Italy.
15. Senior Systems Analyst, PACC, Ministry of Public Administration, Dhaka (Request for Publish in MoPA Website).
16. Director, Hazrat Shahjalal International Airport, Dhaka.
17. General Manager, Foreign Exchange Operation Department, Bangladesh Bank, Head Office, Dhaka.
18. Private Secretary to Senior Secretary, M/O Public Administration, Dhaka.
19. Dr. Manirul Islam Khan, Managing Director, Management and Training International (MTI), House # 142, Castle Green (2nd Floor), Green Road, Dhaka-1205.
20. Mr./Mrs. ....  
(He/She is requested to execute a bond with surety in prescribed form before departure).

  
 (ASM Wadudur Rahman)  
 Assistant Chief.