

(To be substituted by the same number and date)  
Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Foreign Training Branch  
[www.mopa.gov.bd](http://www.mopa.gov.bd)

No.05.00.0000.202.00.023.15-106

Date 15/12/2015

To: Chief Accounts Officer  
Ministry of Public Administration  
22, Purana Paltan, Dhaka.

The undersigned is directed to convey the Government's approval to the following officers for participating in the Training Course to be held at the National Academy of Public Administration (NAPA), Vietnam from 06/01/2016 to 15/01/2016 as part of overseas exposure visit of 103rd Advanced Course on Administration and Development (ACAD) held at BPATC under the terms and conditions described in para- 02:

**Course Management**

Sl. No.	ID no.	Name	Designation	Place of posting
1	5649	Dr. Abdul Hamid	Deputy Secretary	Ministry of Public Administration
2	16022	Ms. Tania Islam	Senior Assistant Secretary	Ministry of Public Administration
3	5908	Mr. A K M Shameem Akhter	Deputy Director	RPATC, Dhaka
4		Mr. K. M. Abdul Kader	Deputy Director	BPATC, Savar, Dhaka

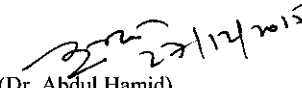
**Participants**

Sl. no.	ID no.	Name	Designation	Place of posting
1.	6359	Mr. A.K.M Shahabuddin	Deputy Director (Deputy Secretary)	Department of Land Records and Survey
2.	5731	Mr. Ahmed Shamim Al Razi	Director (Deputy Secretary)	Bureau of Manpower Employment and Training
3.	7518	Mr. Balai Krishna Hazra	Deputy Secretary	Ministry of Agriculture
4.	5682	Mr. Farid Ahmed	Deputy Secretary	Economic Relations Division
5.	6109	Ms. Hasna Jahan Khanam	Deputy Secretary	Ministry of Cultural Affairs
6.	7735	Mr. K.M. Rafiqul Islam	Deputy Secretary	Ministry of Textile & Jute
7.	7614	Mr. Khurshid Alam Chowdhury	Director (Deputy Secretary)	National Disable Development Foundation
8.	5838	Ms. Maqsurah Noor	Deputy Secretary	Finance Division, Ministry of Finance
9.	5819	Mr. Md. Ruhul Amin Khan	Chief Executive Officer (Deputy Secretary)	Rangpur City Corporation, Rangpur
10.	Bd/8534	Mr. Md. Abdul Momen	Wing Commander	ADWC, 30 Ground Branch MRU, BAF
11.	6061	Mr. Md. Abu Bakar Siddique	Chief Executive Officer (Deputy Secretary)	Zila Parishad, Joypurhat
12.	5844	Mr. Md. Enamul Haque	Deputy Secretary	Ministry of Education
13.	5799	Mr. Md. Faisal Shah	Project Director (Deputy Secretary)	District-based Women Computer Training Project
14.	5721	Mr. Md. Farukuzzaman	Deputy Secretary	Ministry of Expatriates Welfare & Overseas Employment
15.	5713	Mr. Md. Ismiel Hossain	Deputy Secretary	Ministry of Disaster Management and Relief
16.	5722	Mr. Md. Mofazzal Hossain	Chief Executive Officer (Deputy Secretary)	Zila Parishad, Tangail
17.	7718	Mr. Md. Moinul Islam Titas	Deputy Secretary	Ministry of Science and Technology
18.	7677	Mr. Md. Monjur Kadir	Secretary (Deputy Secretary)	Bangladesh Handloom Board, Ministry of Textiles and Jute
19.	6066	Mr. Md. Munim Hassan	Deputy WAQF Administrator (Deputy Secretary)	WAQF Office, Dhaka
20.	6006	Mr. Md. Nazrul Islam	OSD (Deputy Secretary)	M/O of Public Administration
21.	5925	Dr. Md. Nazrul Islam	Deputy Secretary	Finance Division, Ministry of Finance
22.	5902	Mr. Md. Shafiqur Reza Biswas	Deputy Secretary	Ministry of Environment and Forests
23.	7721	Mr. Md. Mukhlesur Rahman	Director (Deputy Secretary)	Bangladesh Food Safety Authority, Dhaka
24.	6297	Mr. Md. Rashedul Islam	Deputy Secretary	Ministry of Land
25.	7691	Mr. Noor Md. Mahbulul Haq	Deputy Secretary	Ministry of Commerce
26.	6071	Ms. Shahnaz Samad	Deputy Secretary	Ministry of Education
27.	7712	Mr. Subrata Bhowmik	Deputy Secretary	Ministry of Agriculture
28.	7734	Dr. Uttam Kumar Das	Curriculum Specialist (Deputy Secretary)	Secondary Education Sector Investment Program (SESIP)
29.	BN, (P No.-1145)	Mr. Atiqur Rahman Bhuiyan (C),	Commander, BN	OIC Sig School, BNS ISSA Khan, Chittagong
30.	5770	Mr. Mohammad Yeassin	Project Director (Deputy Secretary)	Integrated Social Development Project, Rangamati
31.	5952	Mr. Mafiz Uddin Ahamad	Deputy Secretary	Finance Division, Ministry of Finance
32.	6275	Dr. Md. Golam Mustofa	Deputy Secretary	Ministry of Science & Technology
33.	BN (P No-1118)	Mr. Farazee Mohammad Abdullah Yusuf	Commander	BNS Samudra Joy/COMBAN/OSTG, Chittagong.
34.	7519	Syed Mojibul Huq	Deputy Secretary	Information and Communication Technology Division
35.	5916	Mr. Muhammad Wahiduzzaman	Deputy Commissioner	Office of the Deputy Commissioner, Khagrachari.
36.	6284	Mr. Md. Mahbul Alam Talukder	Deputy Commissioner	Office of the Deputy Commissioner, Jhenaidha.

02. **Terms & Conditions:**

- a) They will start their journey for Vietnam on a convenient date near to January 06, 2016;
- b) The period of this training and the time spent for travel and transit will be treated as on duty;
- c) They will draw their pay and allowances in local currency;
- d) Under the head of training budget, the Ministry of Public Administration will bear all expenses of the said training;
- e) They will not be allowed to stay abroad more than the approved period;
- f) They will have to submit a report on the Training to the Foreign Training Branch of the Ministry of Public Administration within five days after their return from the Training.

03. This order is issued with the approval of the competent authority.

  
(Dr. Abdul Hamid)  
Deputy Secretary  
Phone: +880-2-9574426  
sasfl.mopa@gmail.com

No.05.00.0000.202.00.023.15-106(100)

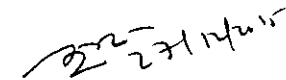
Date: 15/12/2015

**Copy for Kind Information and Necessary Action: (not according to seniority)**

01. Cabinet Secretary, Cabinet Division, Dhaka.
02. Principal Secretary, Prime Minister's Office, Dhaka.
03. Divisional Commissioner, Cittagong/Khulna.
04. Senior Secretary,.....Ministry/Division.
05. Secretary,.....Ministry/Division
06. Rector, BPATC, Savar, Dhaka.
07. H.E. The Ambassador, Embassy of the Socialist Republic of Vietnam in Bangladesh, 14 CWS (B), Road 33/24, Gulshan, Dhaka.
08. H.E. The Ambassador, Bangladesh Embassy in Vietnam, 7th Floor, Daeha Business Center, 360 Kim Ma Street, Hanoi, Vietnam.
09. President, National Academy of Public Administration (NAPA), Hanoi, Vietnam.
10. Director General, Training Directorate, Armed Forces Division, Dhaka Cantonment, Dhaka.
11. Divisional Commissioner, Dhaka/Chittagong/Khulna Division.
12. Director General, Immigration and Passport, Dhaka.
13. Director General (Consular), Ministry of Foreign Affairs, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Accounts Officer, Ministry of Public Administration.
16. Mr/Ms.....

**Copy for Kind information:**

01. Additional Secretary/Additional Secretary (CPT/APD/CR/Discipline/Budget & Audit), Ministry of Public Administration.
02. Joint Secretary (Training/PACC), Ministry of Public Administration.
03. PS to Hon'ble Minister, Ministry of Public Administration.
04. PS to Hon'ble Minister of State, Ministry of Public Administration.
05. PS to Senior Secretary, Ministry of Public Administration.
06. Senior Systems Analyst, PACC, Ministry of Public Administration.

  
(Dr. Abdul Hamid)  
Deputy Secretary